UPS BIOLOGY DEPARTMENT CONTRACT
FOR DIRECTED RESEARCH OR SENIOR THESIS

NAME: ____________________________  UPS ID: ______________________

EMAIL: ____________________________  PHONE: ______________________

PROJECT TITLE: ____________________________

REGISTERING FOR:  SEMESTER: _______   YEAR: _______

COURSE:

☐ BIOL 290 (SOPHOMORE DIRECTED RESEARCH)
☐ BIOL 390 (JUNIOR DIRECTED RESEARCH)
☐ BIOL 490 (SENIOR DIRECTED RESEARCH)
☐ BIOL 491 (SENIOR THESIS)

AMOUNT OF CREDIT:

☐ 0.25 UNIT  ☐ 0.5 UNIT  ☐ 1 UNIT

NOTE: 1 UNIT = AT LEAST 10 HOURS OF WORK PER WEEK, ON AVERAGE

INSTRUCTIONS FOR REGISTERING:

1) Prepare project summary. Be sure it includes:
   A) a statement of the problem to be researched, including a brief literature review with pertinent references, materials and methods, and a proposed time schedule;
   B) a brief statement of your academic background relevant to undertaking the proposed research project.

2) In conversation with your mentor, discuss requirements for the semester and agree upon due dates. Fill these in below.

3) Sign the contract, and then get signatures from your mentor and readers (if appropriate). Make a copy of the contract and the supporting materials. Bring one copy of the packet to the Biology Office and take the other copy to the Registrar’s Office to register. (It doesn’t matter who gets the original contract.)

Student: ____________________________ Date: __________________

(Signature)
BY SIGNING THIS CONTRACT, I ACKNOWLEDGE THAT I AM FAMILIAR WITH AND WILL MEET ALL THE REQUIREMENTS OF THE COURSE AS SPECIFIED IN THE UNIVERSITY CATALOG AND ON THIS CONTRACT.

Mentor Information: ___________________________ Date: ______

(Name: ___________________________ Phone: ___________________________
Office: ___________________________

First Reader (BIOL 491 only): ___________________________ Date: ______

(Name: ___________________________ Phone: ___________________________
Office: ___________________________

Second Reader (BIOL 491 only if applicable): ___________________________ Date: ______

(Name: ___________________________ Phone: ___________________________
Office: ___________________________

**BIOL 290, 390, 490 and 491:**

Proposed date to initiate project: ___________________________

Proposed date for finalizing data collection: ___________________________

Proposed date for finalizing data entry and analysis: ___________________________

Deadline for first submission of paper: ___________________________

Deadline for second submission of paper (For BIOL 491, revision must be accompanied by a formal response to reader’s comments): ___________________________

Deadline for final paper submission: ___________________________

**BIOL 390, 490 and 491:** Date of oral presentation: ________ Circle: Poster or Talk

**BIOL 491:** Readers agree to aim for a _____ day turn-around time for drafts.