**University of Puget Sound**

**Sustainability Summer Grants**

All submitted proposals should be well-designed experiments or research with measurable outcomes enabling evaluation regarding wider institutional adoption after the grant concludes. Preference will be given to pilot projects addressing the priority Sustainability Tracking, Assessment and Rating System (STARS) areas identified by the Sustainability Advisory Committee. Completed proposals should be submitted, in full, by April 15 to rcardwell@pugetsound.edu.

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| **1) Applicant Name and Contact Information**  *Please list the person who will be the* ***primary contact*** *responsible for the administration of any grant funding received. Any other team members selected to work on this project should be identified in the Project Proposal section of this form.* | | | | | |
| Name |  | | | | |
| e-mail |  | | | | |
| Mailing  Address |  | | | | |
| Telephone |  | | | | |
| Check all that apply—Proposal submitted by:  Faculty  Staff  Student Administrator  Community Partner | | | | | |
| Faculty/Staff Advisor | |  | | | |
| How did you hear about the sustainability summer grant program? | | | | | |
| **2) Title of Proposal** | | | | | |
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| **3) Project Abstract**  *This abstract should not exceed the amount of space allocated in the box below.* | | | | | |
|  | | | | | |
| **4) Project Period** *Please indicate approximate start and end dates of your project.* | | | | | |
| Start Date: | | | End Date: | | |
| **5) Project Budget:**  *The budget should include all costs associated with the project. Please separately itemize any equipment purchases and categorize all other anticipated expenses. For purchases of equipment and supplies, please be sure to include sales tax at 9.3% (do so even if you will be making your purchases from out of the state).*  *Amount* | | | | | |
| Equipment (Please attach price quotes, specifications, diagrams, pictures, etc.) | | | | |  |
| Supplies (Please describe) | | | | |  |
| Other (Please describe) | | | | |  |
| **Total amount requested for this grant** | | | | |  |
| Additional funding sources (please describe any additional university or outside funding sources that have been committed in support of this grant) | | | | |  |
| **6) Collaboration:**  *What aspects of your project would require or benefit from the collaboration with other individuals, groups or offices within the campus or wider community? What steps have you (or will you) take to establish contact and working relationships with such potential collaborators? Please consult with these parties to obtain their support for your project before submitting this grant application. Please provide contact information for the individual/parties with whom you will be collaborating below. If the parties are external to the campus, please attach a written letter of support.* | | | | | |
|  | | | | | |
| **7) Project Proposal**  *Please provide a summary of your project describing how it will advance the Sustainability Advisory Committee’s priority areas for improvement under the Sustainability Tracking Assessment and Rating System (STARS), or how it will advance the university’s sustainability efforts more generally. Please describe what you are trying to test with your pilot project and how you will evaluate the impact of your proposed project. Please include a detailed timeline with start date, milestones for tasks needed to carry out your project, and end date. Your project will be evaluated on a set of pre-established criteria which can be viewed at the following*  *link:* [*Sustainability Grant Proposal Evaluation Criteria*](http://www.ups.edu/x15548.xml) *. Please be sure to read the criteria and address all applicable items in your project proposal.* | | | | | |
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| **Agreement to Terms and Statement of Truth** | | | | | |
| As the primary applicant, I agree to:   * Present my proposal to the Grants Review Committee. The presentation should not exceed 10 minutes followed by a short Q&A period. You will be contacted to arrange a time. * Submit a final project report upon completion of the project. * If invited, attend a roundtable discussion with other grant recipients and other interested parties to informally discuss the project (i.e. what went well, what challenges had to be overcome, etc).   I certify that this proposal is accurate to the best of my knowledge. | | | | | |
| Signature | | | | Date | |