

Application for a Tuition Remission Scholarship at Puget Sound for a Faculty/Staff Member or a Spouse/Domestic Partner

Before completing this request form, it is important for you to read the Education Benefits Policy. Complete the information below and forward this form in its entirety and required attachments to Human Resources (CMB 1064 or Howarth Hall 016).

Name of Faculty/Staff Member: _____ Department: _____

STUDENT INFORMATION

Faculty/Staff Member Spouse Domestic Partner

Name of Student: _____ UPSID _____

Address (Street / City / State / Zip): _____

Birthdate (mm/dd/yyyy): _____ Phone (###-###-####): _____ Email: _____

Check the applicable box for the term for which you are requesting a scholarship. Please select only 1 term. You are required to submit a new application prior to each term.

Summer Term 20____ Fall Term 20____ Spring Term 20____
 Freshman Sophomore Junior Senior Graduate Non-Matriculated Retiree

REQUIRED ATTACHMENTS

If you are applying for new education benefits for your spouse or domestic partner, please attach an [Affidavit of Marriage or Domestic Partnership Form](#).

STATEMENT OF UNDERSTANDING

I am applying for the tuition remission scholarship as indicated above. I understand that if there is any question or concern about the information provided, Human Resources can request verification of marital/domestic partnership. I understand that, if the college determines that an individual does not meet the eligibility criteria to which I am certifying, the scholarship will be rescinded.

Faculty/Staff Member Signature: _____ Date: _____

For Human Resources Use Only

Full-Time Equivalency (FTE): _____ Employment Status: Regular Faculty/Staff Adjunct/Temporary Staff

Date of hire/rehire: _____ Years of Service: _____

Student is eligible for 100% tuition remission scholarship at Puget Sound:

Faculty/Staff Member Yes (Immediately)
 Spouse/Domestic Partner Yes (5+ Years of Service)

Comments/notes:

FE100 SE100 RE100
 FP100 SP100 RP100
 FS100 SS100 RS100

Authorized Signature: _____ Date: _____