

Curricular Impact Statement

Rationale

During academic years 2013-2014 and 2014-2015, the Faculty Senate charged the Curriculum Committee to “[d]evelop a curricular impact statement and process of formal communication for new program proposals (e.g., to Chairs and Directors) prior to program approval.” The Senate’s stated rationale for the charge was “to allow a channel of feedback from impacted programs to both the curriculum committee and program proposers.” In response, the Curriculum Committee requests that proposers of new majors, minors, interdisciplinary programs, emphases, and other courses of study complete a Curricular Impact Statement (CIS). Proposals will be considered incomplete until the statement is submitted.

Purpose

Proposals for new majors, minors, emphases, interdisciplinary programs, or other courses of study must include a CIS in order to:

1. demonstrate the limitations of the current curricular structure and explain how those limitations warrant a new course of study;
2. ensure and document that principal stakeholders are aware of the implications of the new course of study for existing programs; and,
3. explain which additional resources may be required in order to deliver the new course of study effectively.

A Curricular Impact Statement must include each of the following:

1. A statement of rationale that explains why students are unable to meet the learning objectives of the new course of study given the university’s existing offerings of majors, minors, emphases, interdisciplinary programs, or other courses of study.
2. A statement identifying:
 - a. which departments, programs, or schools may primarily be affected by the proposed course of study; and,
 - b. how these departments, programs, or schools may be affected by the proposed course of study. This discussion might include, but is not limited to: (1) any courses that will be cross-listed; (2) any existing courses that will be required, recommended, or potentially used to satisfy the requirements of the new program; and (3) any existing departments, programs, and schools that may see a significant increase or reduction in course enrollments due to the new course of study.

- c. which departments, programs, or schools have been notified in writing of the proposal for the new course of study.
- 3. A signed form (template below) from directors or chairs of the departments, programs, or schools identified in part 2 of the CIS that certify either:
 - a. the new course of study being proposed can be supported with the existing resources of the department, program, or school; or,
 - b. the new course of study being proposed cannot be supported with the existing resources of the department, program, or school, but the department, program, or school will be able to support the new course of study by making specifically identified adjustments in course offerings or resources by the time the new course of study is offered; or,
 - c. the new course of study being proposed is not supported by the department, program, or school.
- 4. A statement identifying what additional resources may be required in order to deliver the new course of study effectively.

Curricular Impact Certification

from directors or chairs of the departments, programs, or schools potentially affected by the creation of the _____

I _____, chair, director, or dean of _____ certify that (circle one):

- a. the new course of study being proposed is feasible with the existing resources of my department, program, or school such as, but not limited to, courses, facilities, faculty, and staff; or,
- b. the new course of study being proposed cannot be supported with the existing resources of the department, program, or school, but the department, program, or school will be able to support the new course of study by making specifically identified adjustments in course offerings or resources by the time the new course of study is offered; or,
- c. the new course of study being proposed is not supported by the department, program, or school.

Here is a brief explanation of my answer:

Printed name of chair, director, or dean

Signature of chair, director, or dean

Date