

**Professional Standards Committee Minutes  
September 17, 1997**

**Members present:** Breitenbach, Bristow, Butcher, Hale, Hanson, Ragan, Sorensen, Cooney.

The Professional Standards Committee met for the first time during the 1997-98 academic year on Wednesday, September 17 at 11:00 a.m. in the Shelmidine Room of Collins Library.

Nominations were accepted for chair of the committee, and after voting by written ballot, Betty Ragan was elected to serve.

The committee discussed its agenda for the year, working from the annual report of the previous year's committee and from anticipated charges from the Faculty Senate. Betty Ragan agreed to draft a letter from the committee to departments on the review of departmental statements on criteria and procedures for evaluation.

Committee members asked for a number of documents to be circulated that would be relevant to upcoming discussions.

The committee will next meet on Wednesday, October 1, at 9:00 a.m.

Respectfully submitted,

Terry A. Cooney