

**Library, Media, Academic Computing Committee Minutes
September 22, 1997**

Present: Kris Bartanen (guest), Shelby Clayson, Raney Ellis, Mark Fiegener, Mike Gardiner, Mary Rose Lamb, Marilyn Mitchell, David Sousa, Bob Steiner.

1. Housekeeping. Mike Gardiner was elected chairperson. Meetings will be held Tuesday at 4:00 every other week beginning 7 October.
2. Committee charge. No formal charge from the Faculty Senate has been received. It is understood by those attending last year's Senate meeting that this Committee will serve as an advisory group to the Associate VP for Information Services and the Library Director and as an information conduit to the faculty. The role of the group is that of information gathering and it will solicit input on issues as they arise.
3. Agenda items.
 - a) OIS organization chart. A new organization chart was brought to the attention of Committee members. A Customer Services Unit under Paul Monaghan is now providing hardware and software trouble shooting assistance at x8484. They have software enabling them to log, track and solve problems online; however, they are still in the configuration phase. Josh Phelps has been hired in the new position as NT/UNIX Server Administrator.
 - b) Changes to standard hardware. Rationale will be discussed at the next meeting.
 - c) Bulk email. A draft OIS policy was circulated and discussed. The goal of the policy is to minimize "junk mail" in people's mailboxes while providing appropriate avenues to get announcements in the hands of the intended audience. These avenues include the University Web site and a newsgroup for announcements (ups.announce). Discussion followed. No resolution was reached.
 - d) Review of Collection Development Policy. To be discussed later in the semester.
 - e) Review of library building renovation plans. To be discussed as plans germinate.
4. Other questions raised.
 - a) Should all students have computers? Raney Ellis reported that a CIT subcommittee consisting of Rob Beezer, Mike Rothman and himself had undertaken a small survey of students and faculty and had looked at cost figures. It is anticipated that further assistance will be sought from a consultant in focusing on questions and options regarding financing and obsolescence issues.
 - b) How are "official" student computer labs established? Raney discussed the role of BTF in funding new labs or replacements for existing "nonofficial" labs. He indicated that OIS is pursuing a replacement schedule to apply to computers across campus with a goal of adding all machines to the complement and thus to the replacement schedule. This will be proposed to the BTF this year.

Meeting was adjourned at 3:50.

Respectfully submitted,

Marilyn Mitchell