

**Curriculum Committee Minutes
April 9, 1998**

Present: Barnett, Bruce, R. Fields, Fikes, Goleeke, Hooper, Kline (Chair), Neshyba, Proehl, Bartanen, Washburn, Morgan

Absent: Cannon, Lupher, Mehlhaff, Ralls

Kline cheerfully called the meeting to order at 1:05 p.m.

Minutes. **Proehl M/S/P approval of the minutes for the meeting of 2 April 1998.**

Announcement. Morgan announced that Brad Tomhave will replace her as Associate Registrar and Lori Blake will become the Assistant Registrar.

Subcommittees:

COMPARATIVE VALUES. Hooper reported that the subcommittee is working with a proposer toward "fine tuning" of a proposal before bringing it forward for approval.

SPECIAL INTERDISCIPLINARY MAJOR (SIM). Kline reported that a proposal will come to the committee after "needed revisions" agreed upon by the subcommittee and relevant faculty members.

Departmental Curriculum Self-Study document. Bartanen distributed copies of "draft 2" of the revision under consideration and reiterated that the hope in suggesting changes is to allow us to move to a position where departments could use the 5-year departmental review document for the 10-year accreditation report, easing the task of the latter. RASCAL has considered the suggested additions and judges them appropriate to the accreditation self-study report.

In discussion, Neshyba asked about the *timing* of departmental reviews, now set at every five years; Barnett explained the move from the three-year cycle to a four-year cycle, then a five-year cycle, as a response to the increasing task of the reviews and as a recognition of the five-year cycle as providing an opportunity for an in-depth self-study. Hooper added that a department could institute a review anytime, without waiting for the five-year mark.

Fikes, Proehl, Goleeke, and others spoke to the matter of *jargon* in draft 2, for example, "ongoing assessment efforts" and "expected student learning outcomes." Committee members suggested altered wording at several points of the document. Barnett M/S approval of draft 2 of the "Department Curriculum Review: A Self-Study Guide" with final editorial changes to be put in place by the Associate Dean on the basis of the committee's discussion. Proehl's concern about redundancies and Neshyba's, Goleeke's, and Fikes's suggestion to consider how a department might read the document led to the following: Goleeke M/S/P to table the motion.

The committee drifted into adjournment and the meeting ended at 1:57 p.m.

Respectfully submitted,

Suzanne W. Barnett
10 April 1998