

**University Enrichment Committee Minutes
September 16, 1998**

Present: William Barry, Sarah Brock (student), Douglas Edwards, John Finney, Ryan Hagg, Wade Hands, Paul Huo, John McCuiston, Fred Slee, David Smith, Katherine Stewart, David Tinsley, Rand Worland

Absent: John Rindo

1. The committee elected David Tinsley as Chair and Katherine Stewart as secretary for the academic year 1998-1999.

2. The following members were selected for the Research and Travel subcommittees:

RESEARCH

William Barry
Ryan Hagg
Fred Slee
David Smith
Katherine Stewart
Rand Worland
John Finney

TRAVEL

Sarah Brock
Wade Hands
Paul Huo
John McCuiston
John Rindo
David Tinsley
John Finney

3. The following meeting times were set for the year:

A. The full committee will meet as needed (usually only a few times) on Fridays at 3:00 p.m.

B. The Research subcommittee will meet on Wednesdays at 9:00 am at least two times each semester. John Finney will inform the subcommittee of the exact dates.

C. The Travel subcommittee will meet every two weeks on Mondays at 12:00 noon. John Finney will inform the subcommittee of the exact dates.

4. Some of the likely 1998-1999 agenda items for the full committee will be a discussion of how release units are distributed, how to expend travel and research funds, and selection of the Register lecturer (Year 2000) and Dirk Phibbs Scholar.

5. John Finney gave the full committee a report on the pattern of how funds have been spent in the past and the current funds available for research and travel for 1998-1999.

6. John Finney also reported on the status of the current grants that have been awarded for research and travel. John will follow-up with a report to the full committee in January 1999 regarding the status of reports from grant recipients.

7. Discussion on the time frame for selection of Yr 2000 Register lecturer. The UEC Chair will draft a letter to the faculty community by November 15th announcing a February 1st deadline for nominations. Once nominations have been received, John Finney will solicit supporting materials due by March 1st from each nominee. The full committee recommends that there be an increase in the Register lecture budget to \$3500 to allow for an increase in honorarium to the lecturer.

Respectfully submitted,

Katherine Stewart