

**Minutes of the Professional Standards Committee  
January 26, 1999**

**Present:** N. Bristow, A. Butcher, T. Cooney, C. Hale, J. Hanson, B. Mann, K.A. Miller, K. Rousslang

John Hanson brought the meeting to order at 9:00. The minutes of the 9 December 1998 meeting were approved.

We discussed the committee's agenda and priorities for the semester. We mentioned that revisions of departmental documents from the Chemistry and Music departments have been distributed to committee members for future discussion. Memos detailing suggestions for revisions to the departmental documents of the Communications & Theatre Arts and Geology departments are ready to be sent to those departments.

We discussed the revised document from the Physics department.

We noted that we must revisit the issue of who is eligible to participate in the deliberative process (including voting) for tenure decisions and promotion cases.

We adjourned at 9:50.

Respectfully submitted,

Kathy Ann Miller  
Biology