

**University Enrichment Committee**  
**Meeting Minutes**  
**Thursday, 3 December 2015, 8 AM – 9 AM**  
**Jones 010**

**Attendees:**

Dawn Padula (Chair), Roger Allen, Erin Colbert-White, Jess Smith, Terry Beck, Mark Martin, Randy Worland, Alex Plant, Rachel Pepper, Chili Johnson, and Sunil Kukreja.

**Secretary of the Day:** Mark Martin

The meeting was called to order at 8:01 AM by Chair Padula.

**Approval of Minutes:**

Minutes from the 5 November 2015 meeting were approved without revision or objection.

**Announcements:**

1. The next meeting (10 December in McIntyre 008) will discuss Faculty applications to the UEC for support (student members need not attend). As a new rubric is in development (via Mark Martin), the criteria will be “1” high and “5” low. 0.5 unit increments are permissible.

**Agenda Items Discussed:**

*Agenda Item #1: Discussion and Decisions Regarding Student Research Proposals.*

Sunil Kukreja stated that there were resources sufficient to fund all current proposals to the maximum of \$500, pending committee evaluations.

It was noted that some proposed budgets differed from funds requested on the application cover sheet. The committee agreed to consider funding to the maximum of the funds requested in the detailed budget in these cases.

Chili Johnson asked about IRB approval details, and Sunil Kukreja discussed the various types and timelines of IRB procedures. He clarified that “pending IRB approval” applications would receive funding contingent upon IRB approval.

After a lengthy discussion and careful consideration of all twelve submitted proposals according to the published criteria, seven were funded to the maximum of their budget requests (within the published limits of the application instructions), two were partially funded and three were not funded.

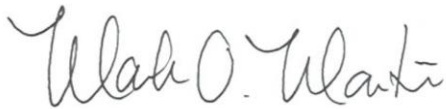
*Agenda Item #2: Follow Up on Discussion of Senate Charge #1: discussion of standardized rubric of evaluation for Faculty Research Award Applications and changes to the application itself.*

This agenda item will be discussed at a later UEC meeting due to time constraints.

**Adjournment:**

The meeting was adjourned at 9:04 AM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mark O. Martin".

Mark O. Martin