

## Faculty Senate Minutes

March 21, 2011

Senators in attendance: Gareth Barkin, Bill Barry, Kris Bartanen, Dan Burgard, Brad Dillman, Rob Hutchinson, Kristin Johnson, Steven Neshyba (Chair), Savannah LaFerrière, Marcus Luther, Tiffany Aldrich MacBain, Elise Richman, Mike Segawa, Ross Singleton, Keith Ward.

- I. *Call to order:* The meeting was called to order at 4:02 pm.
- II. *Approval of minutes*
  - a. **M/S/P** as amended (Ward/Barkin).
- III. *Announcements*
  - a. MacBain announced that she will send the call for nominations for 2011 elections tomorrow (March 22, 2011).
  - b. Barry announced that Eric Orlin is giving a Daedalus lecture on Wednesday, April 4, at 6pm.
  - c. Neshyba announced that Todd Badham has the Animal Control Policy on his desk, but the way polices are promulgated is currently being revised, so the Animal Control Policy will wait until that revision is complete.
  - d. Barry asked when next faculty meeting is. Bartanen reported that it is on Tuesday, April 19. Barry asked because the Senate has completed work on Instructor Evaluation Forms, which now move to the full faculty.
- IV. *Special Orders:* None.
- V. *Selection of Lowrie Sustained Service Awardee:* Closed session.
- VI. *Reports of Committee Liaisons:*
  - a. Hutchinson reported that the Professional Standards Committee (PSC) has completed work on the Politics and Government department's evaluation document. PSC has worked on the English department's evaluation document and sent it back to the English department but has not heard from English. Neshyba asked what the PSC measures these departmental evaluation standards and procedures against; Hutchinson presumed it was the Faculty Code and Bartanen confirmed this. Barry asked what serves as the impetus for review of departmental evaluations criteria. Bartanen said the request for PSC review comes from the department.
  - b. Dillman reported that the University Enrichment Committee (UEC) met to consider applications for Trimble Asian Studies Professional Awards and release time applications.
  - c. Burgard reported that the Diversity Committee is working on obtaining more student and faculty narratives of moments relating to diversity in the classroom—something that caught them off guard. Burgard said the Diversity Committee is also looking at faculty retention and hiring, noting that we ask a lot of questions of students to self-

identify their diversity components, but there is nothing similar for faculty. Bartanen said that all faculty and staff were asked to update their information this year in accord with new Federal demographic categories. Bartanen said that, while there's not a systematic way to keep track of retention, tenure line faculty usually talk to her when they leave. Burgard said there's nothing that asks people about demographic information during the hiring process, until after searches are closed and responses are voluntary.

- d. Singleton reported that Benefits Task Force forwarded its report and recommendations to Sherry Mondou, who created the task force. Human resources folks and accounting folks have been working through various models, calculating the task force's recommended changes to make sure they are budget neutral for the coming year, and for future years. Last week the Benefits Task Force met and went over this work; this week they have another meeting where they will attempt to formulate final recommendations for Mondou. Shortly thereafter, the recommendations will be available to campus; then there will be meetings for the campus community.
- e. Richman reported that the Institutional Review Board (IRB) is working on editing its handbook. All categories have been divided among IRB members. Their goals are to streamline the document and make sure they meet all federal standards. They are also looking at ethics training processes and at which departments can have official designates and which can share designates. Neshyba asked how they do ethics training. Richman said the NIH has a training program that is deemed acceptable. Part of the question is how often or when faculty members need to undergo that training process. The IRB is trying to make sure all disciplines are addressed.

VII. *Adjourned:* The meeting was adjourned at 4:43 pm

Respectfully submitted,

Rob Hutchinson  
Scribe of the Day

Tiffany Aldrich MacBain  
Secretary, Faculty Senate