

Attachment D

Library, Media, and Information Systems Committee (LMIS) Faculty Senate Report May 2, 2011

2010-2011 LMIS Membership:

Alyce DeMarais (ex officio), Tim Hoyt, Pierre Ly, Jennifer Neighbors (Fall 2010), Mark Reinitz (Chair), Jason Sawin, Jeff Tepper, Ariela Tubert, Jane Carlin(ex officio), William Morse (ex officio), Cindy Riche (ex officio), Meredith Fall (student), Kristin Johnson (Senate liaison)

The ongoing duties of the LMIS committee as described in the Faculty Bylaws are:

To develop general policies, procedures and plans in collaboration with Library staff and Technology Services. To provide recommendations and advice to all part of the university community on the role of the library, media and information systems in support of the academic program. To review periodically the mission and objectives of the library and information systems and to recommend changes as needed. To review periodically the collection development plan for the library to ensure that a balanced collection is maintained for effective support of the academic program.

The specific charges for the 2010-1011 LMIS Committee from faculty senate were:

1. Develop and implement print management educational materials.
2. Review copyright policy and protocols.
3. Revise intellectual property policy.
4. Assist Technology Services in training and transitioning faculty to Moodle.

Overview of committee activities

The committee met biweekly. Parts of most meetings involved presentations or updates from various constituencies eager to receive faculty feedback or to disseminate information to the faculty about various library or information-systems projects or initiatives. Jane Carlin gave regular updates on library initiatives. Committee members provided feedback and helped disseminate information regarding events such as the Edible Book competition. Committee members were particularly involved in helping to identify ways to enhance information literacy for our first year students, for instance through the possible inclusion of segments in first-year seminars and the creation of web pages hosted by the library. The committee played an active role in several ongoing efforts in Information Systems. For instance, committee members attended demonstrations of ERP systems and provided input to the CTO regarding this important purchase and implementation. In this case committee members unanimously endorsed the need for a new ERP system, noting that our current systems are out of date and inefficient. We also reviewed and provided comments on a draft revision of Technology Services policies. We identified and implemented various ways to alert faculty to new technologies emerging on

campus, such as the Sound Ideas repository and the SoundNet SharePoint site, both of which are currently in limited use as they are being beta tested.

Work to address faculty senate charges

Subcommittees were created to work on the following charges. They brought their work to the full committee for periodic discussion. This work is described below.

Print Management Issues

The university plans to implement a print management system that will keep track of the number of pages printed by members of the University community.

The goal is to reduce unnecessary printing. Print management issues were part of the agenda of almost every LMIS meeting, and LMIS communicated with the Print Management Taskforce to help determine exactly what features we desired in a print management system. A specific system will be chosen over the summer. Once print management is implemented the University plans to set a limit on the number of free pages that each student can print without charge.

The committee engaged in an ongoing effort to determine an appropriate limit.

As part of this effort the committee created a print-use survey that was recently distributed to all faculty members by faculty senate. Once limits are determined it will be a challenge to educate students and faculty about them. The committee noted that one way to keep printing costs down is for faculty to more commonly use course packets in their classes. These are ongoing issues that will need active attention in the next academic year.

Copyright Issues

The committee engaged in several discussions regarding copyright issues. It quickly became clear to the committee that copyright issues are a moving target as the law is literally being made on a daily basis. Various efforts were made to update University copyright policies and to make them more broadly available to faculty. Jane Carlin worked with Lori Ricigliano to update copyright information on the library website and an effort was begun by Alyce DeMarais to arrange for copyright information to be distributed by the bookstore along with textbook order forms. Again, copyright policies are likely to evolve rapidly and will require continued attention by the committee.

Intellectual Property Policy Revision

The subcommittee was successful in producing a revised intellectual property policy document that was forwarded to the full committee for comment and discussion. The document deals with such issues as right of ownership in various situations, such as when faculty produce profitable materials while working at the University, when faculty create materials in collaboration with students, and so on. Committee members perceived the document as fair and equitable. At our final meeting the revised document was unanimously approved and will go forward for further review.

Transition to Moodle

Most committee involvement with this process took the form of updates from Educational Technology personnel who seemed to have a well-thought-out plan for the migration. It appeared that the migration went smoothly and that faculty

received repeated contacts from Educational Technologies staff informing them of the switch and offering training.

Suggested charges for next academic year

1. The charge as stated in the faculty bylaws is appropriate: LMIS serves as a way for faculty to quickly alert Library and Technology staff to important issues, and provides those staff members with a way to get quick faculty feedback about proposed changes and initiatives.
2. Print management: Many issues will need to be addressed with the rollout of the print management system. Especially notable is the need to educate faculty and students in a way that is supportive.
3. Copyright issues. As noted these policies are constantly evolving. There is an ongoing need to provide faculty with relevant information as these changes occur.
4. Communication and input regarding major technology initiatives: Technology Services plans to move towards virtual desktops, where “thin clients” will replace some existing University computers. There will be a need to inform faculty about these changes as well as an opportunity for faculty to provide input. In addition, the E-repository project and the new campus intranet are new and important aspects of technology on campus and it will be important to inform faculty about their existence and potential uses.

Respectfully submitted,

Mark Tippens Reinitz
Professor and LMIS Chair