

## LMIS Meeting September 7, 2010

Submitted by Jane Carlin

In attendance: Tim F Hoyt, Pierre Ly, Jennifer Neighbors, Jeff Tepper, Ariela Tubert, Jane Carlin, William Morse Jr, Cindy Riche, Alyce DeMarais, Kristin Johnson, Jason Sawin.

1. Call to Order /Election of Chair: Kristin Johnson, Faculty Senate liaison called the meeting to order. She reviewed the committee charge and election of the chair. Alyce DeMarais noted that Mark Reinitz was the senior member of the committee. Kristen Johnson will consult with Mark. Ariela Tubert volunteered to consider serving as chair for the spring semester if Mark was unable. The Committee will continue to meet at 9:00 AM every other week in Library 020.

The charges for the 2010-2011 LMIS Committee are:

- Develop and implement print management educational materials.
- Review copyright policy and protocols.
- Revise intellectual property policy.
- Assist Technology Services in training and transitioning faculty to Moodle.

Jane Carlin asked Kristin to consult with faculty senate concerning next steps concerning the LMIS resolution supporting integration of information literacy within the curriculum.

2. Secretary selection: The committee agreed to rotate duties of the secretary in alphabetical order. The Committee will continue to use the WIKI to post information, however, Faculty were very interested in the new campus Intranet system, SharePoint, that will provide an private internal communication network for Puget Sound, and that should be available in the near future.

3. Approval of the minutes: The minutes of the April 15, 2010 meeting were approved.

4. Technology Service Update: Cindy Riche provided an update on activities and services associated with TS this past summer.

### Technology Services Summer 2010

1. Co-located user services into one physical location: Tech Center
  - a. Service Desk (formerly Help Desk)
  - b. Media Services
  - c. Educational Technology
  - d. Retired "Resnet" as separate entity; integrated into Service Desk team
2. Unit changes:
  - a. Enterprise Information Systems (formerly Database Services)
    - i. Hiring one more staff person
  - b. Combined Technical Support Services and Educational Technology into one unit
    - i. New name: Client Support & Educational Technology Services
    - ii. New emphases on high level of service provision, campus community relationships, cross team cooperation, process improvement
    - iii. Physically co-located combined teams
    - iv. Hired two new staff; one more to hire
3. Began ERP (Enterprise Resource Planning) process across campus
  - a. External consulting team chosen (Collegiate) <http://www.collegiateproject.com/pugetsound>
4. Moodle
  - a. Upgraded to version 1.9.9

5. Mahara
  - a. Hosted ePortfolio seminars for faculty
  - b. Installed Mahara ePortfolio program
  - c. Transformed "Look & Feel" prior to go live this week
  - d. Integrated with Moodle for single sign-on
  - e. Ramping up for general faculty/student/staff users
6. Standard E-Classroom Configurations incorporated into new conversions & building plans
  - a. Music L6
  - b. Mc103
  - c. Several other rooms upgraded
7. E-Classrooms/ Teaching labs re-imaged. Print server installed to count printing.
8. 6 Kiosks upgraded & opened to internet (standard furniture soon)
9. Campus wireless holds connection on laptops as they move around campus, once 'approved' for antivirus, updates and no illegal file sharing;
10. PSgwest wireless network for campus guests (no login required)
11. Upgraded electrical infrastructure; two very high powered UPS units in server room
12. Upgraded backup & storage capacities
13. Installed virtual server capacity
14. Planning for Virtual Desktop infrastructure