

Institutional Review Board Minutes

September 14, 2001

Members Present: Finney, Ferrari-Comeau, Kay, Lamb, Stewart, Wells, Woodward

This IRB meeting at 8:00 AM in the Misner Room of the Collins Library.

New Business:

- 1) Finney initiated a brief discussion regarding the chair of the committee. Roger Allen, who was absent due to eye surgery, had volunteered to be considered for the position. Following the discussion, the members present elected Allen by a vote of 6 to 0. Woodward volunteered to be secretary of the committee.
- 2) The committee discussed possible agenda items for the year. In addition to reviewing the protocols on an ongoing manner, members discussed updating the web site and a continued effort to reach out to the university at large. There is also a need to specify the different IRB representatives on campus. Finally, Stewart suggested that some mechanism be put in place – perhaps a small subcommittee – to address the time delays in reviewing protocols.
- 3) Review of the Bruce Baker Protocol: This protocol was reviewed last year. The recommended changes were made, and the committee approved it. There was limited discussion of the proposal because it apparently had been resubmitted to the committee when that action was unnecessary.
- 4) Future committee meetings will be held at 1:00 on the first Monday of the month. Finney will look into meeting in Wyatt. Dates for the fall will be October 1, November 5, and December 3.
- 5) The meeting adjourned at 8:30 AM.

Respectfully submitted,

John Woodward, IRB secretary