

**University Enrichment Committee
September 11th, 2002**

John Finney convened the meeting at 2:00p.m. in the Misner Room of the Library.

Present at the meeting were: Moriah Blake, Michael Casey, Bill Dasher, John Dickson, Joel Elliott, John Finney, Jennifer Hastings, Sunil Kukreja, Jeff Matthews, John McCuiston, and Janet Pollack.

Joel Elliott was elected chair by a majority vote. He immediately assumed the position and the duties of conducting the meeting.

By consensus, the committee decided to have a rotating secretary. Moriah Blake recorded minutes for the meeting as she was the first name alphabetically on the list of committee members.

Associate Dean John Finney proposed an "Offer to Relieve Faculty of Some of the Travel Grant Applications Review Burden." This suggested that Associate Dean Finney take over the initial responsibility for the review of travel grant applications to make sure the criteria are met. The goal is to reduce the number of applications reviewed by the committee. After discussion, Associate Dean Finney moved to try his proposal on a trial basis. The committee unanimously agreed.

The committee then decided that there was no longer a need for a travel committee. There was discussion as to how to divide the applications, which led to the creation of two student subcommittees, one for Graduate research and another for Undergraduate research.

The discussion moved to the process of reviewing the applications. It was suggested that, in the future, the committee should produce a template for writing proposals. This will be a future agenda item.

Associate Dean John Finney presented the following items from the Faculty Senate: To continue the regular duties of dispensing funds and to consider a less burdensome process for the faculty. Also, Dean Cooney would like to meet with the committee to discuss Lantz Fellowships.

Associate Dean John Finney reported that there is \$83,000.00 available for funding travel and research, which will be allocated to these two funds at the next meeting. The committee noted that in the past there has been a much higher demand for travel grants, so to maintain a surplus for research funds, the committee either needs to find more money or make tougher decisions on the distribution of funds.

The committee is also in charge of choosing a faculty speaker for the 2004 Register Lecture. The 2002 lecture will take place on Wednesday, November 6th in the Norton Clapp Theater. Professor Ili Nagy of the Art Department will be speaking. The professor chosen for 2003 is Rob Beezer of the Math Department.

Chair Joel Elliot moved to adjourn at 3:00p.m.

Respectfully Submitted,
Moriah R. Blake