

**Professional Standards Committee Minutes
January 27, 2003**

Present: W. H. Beardsley (secretary), W. Hands (chair). T. Mace, G. Elliott, T. Rowland, D. Share, T. Cooney, K. Stirling

Hands called the meeting to order at 8:09 AM.

MSP to approve the previous minutes as read.

The Committee discussed its meeting time. Despite objections the Committee will continue to meet at 8:00 AM.

The Committee reviewed its ongoing work concerning--

- a. Formulating Faculty recruitment guidelines
- b. Streamlining the Faculty evaluation process
- c. Formulating procedures for evaluation of the performance of the dean
- d. Clarifying Faculty responsibility with respect to absences during the academic year.

There was brief discussion of each of these items.

The meeting was adjourned at 8:55.

W. H. Beardsley