

**LMAC meeting
Friday May 9, 2003
Misner**

In attendance were:

Geoff Proehl
Norman Imamshah
Eric Scharrer
Bill Barry
Rayna Flye
Rob Hutchinson

Zaixin Hong
Michael Nanfito
John Woodward
Matt Warning
Mark Reinitz

1. The meeting was called to order by Geoff who was acting for Patrick.
2. The minutes of the March 28, 2003 meeting were approved.
3. The BlackBoard server will be upgraded June 30 to version 6 which will incorporate grade keeping functions.
4. Matt and John talked about the pros and cons of the laptop tablet. The handwriting recognition features of the ACER tablet were especially good. Pen navigation was easier than expected. It has no drives, and therefore will require external drives to be fully functional as a laptop. It is more portable than the Smart Board which is permanently installed at the podium and since it is very portable and attractive it will need to be secured if it is placed in electronic classrooms. The tablet is not a substitute for the Smart Board or for a laptop.
5. Bill announced that there will be three more electronic classrooms with permanently mounted data projectors in Wyatt 204, McIntyre 103 and Jones 203. These will be ready for classes in fall.
6. Bill also announced the schedule of Technology and Teaching Workshops for Summer 2003, as follows:
 - Digital Imaging Workshop (2 days) -- PhotoShop
 - Web Development Workshop (2 days) – DreamWeaver
 - Flash Refresher Course (1 day)
 - BlackBoard Workshops (four x 3 hours each)
 - Content DM (1 day)
 - Intellectual Property Rights Workshop (1 day)

Dates will be set in a few days.

Minutes taken by Norman Imamshah.