

**University of Puget Sound
Faculty Meeting Minutes
February 10, 2003**

President Pierce called the meeting to order at 4:05 p.m. in McIntyre 103. Thirty-nine voting members of the faculty were present at 4:15 p.m.

Minutes of the November 19, 2002 faculty meeting were approved as distributed.

There were no announcements.

President Pierce had no report.

Academic Vice President Cooney had no report except to thank everyone involved in the large number of faculty searches under way this year.

Alexa Tullis, reporting for Faculty Senate Chair Hans Ostrom, reported that she had no report.

We then turned our attention to the main agenda item, the Gateway Policy. At the November 19, 2002 faculty meeting President Pierce requested that the Faculty Senate and its standing committees prepare a proposal in consultation with the Registrar's Office related to the issue of upper division students in lower division courses and to bring the proposal forward at the next meeting of the full faculty. Attached to these minutes is the resulting Gateway Policy, approved by the Academic Standards Committee on December 18, 2002 and by the Faculty Senate on January 27, 2003.

Dean Cooney withdrew the motion he had made at the November 19, 2002 faculty meeting: **“that the faculty direct the Registrar to implement the policy [originally approved by faculty March 8, 2000 and ready for implementation November 2002] spring 2003.”** Dean Cooney's motion was tabled until this meeting. Because that policy had since November 19, 2002 been revised and approved by the Faculty Senate, Dean Cooney today withdrew his November 19, 2002 motion “to clear the parliamentary turf.” He indicated that the approved policy would go into effect unless the faculty wished to make changes today.

Suzanne Barnett asked if the current student registration priority criterion (progress toward the degree) would remain in place, and Associate Dean Finney indicated that it would. There was no further discussion.

We then turned to the other item on the agenda, a report on the science center project. President Pierce said that at their meetings last week, the trustees approved \$900,000 toward design development for the science center and the remodeling of Thompson Hall. As a result, the construction company the university has hired (Sellen, who also built Wyatt and Trimble Halls) will begin working with the architects on a more refined design. She said that currently the new science center building is expected to cost \$22 million, and that the complete remodeling of Thompson Hall, to follow construction of the new building in successive stages, one for each of the three wings, would bring the total bill for the combined project to \$48.5 million. She said that some money is in hand for the project and that if the additional money can be raised, the trustees may approve groundbreaking to occur in 2006.

President Pierce thanked the committee that has worked long and hard on the science center project, particularly Tom Rowland.

Dean Cooney then showed design sketches of the new science building to be constructed along Union Avenue to enclose, with the existing three wings of Thompson Hall, a courtyard with a glass gazebo.

We adjourned at 4:40 p.m.

Respectfully submitted,

John M. Finney
Secretary of the Faculty

Gateway Policy
Approved by Academic Standards Committee 18 December 2002
Approved by the Faculty Senate 27 January 2003

Courses may be designed for students with specified characteristics such as class standing, major, or program that are fundamental to the academic objectives of the course. Some 100 level courses are designed primarily for freshmen, and all 100 and 200 level courses are normally constructed for lower-division students. Faculty may design such courses with an expectation that freshman and sophomores need different levels of guidance and different forms of challenge than juniors or seniors who are moving toward greater intellectual independence. However, certain of these courses may consistently be substantially filled with more advanced students because of the units-earned registration priority criterion. When such courses serve in part as gateway courses for a major or minor, lack of access for lower-division students may create obstacles to their beginning to meet major requirements in a timely way.

This Gateway Policy is designed to provide access to appropriate curricular opportunities for all students. Academic department chairs, program directors, and the Registrar will work together each semester to identify courses where student access to 100 level and gateway courses may be difficult, and they will allocate seats as necessary. This collaboration will occur early enough in the semester to allow sufficient time for the Registrar to publicize allocations in the schedule of classes.

To help monitor this policy, the Academic Standards Committee will consult at least annually with the Registrar and with the Director of Academic Advising to identify 100 and 200 level courses that appear not to be available to their intended freshman and sophomore student populations. The Committee will ask that department chairs, program directors, and the Registrar work together to manage better the allocation of seats for these courses. Likewise, the Academic Standards Committee shall consider whether there has been any negative impact of specified allocations on the academic progress of juniors and seniors in meeting core, major, or program requirements. The Committee shall ask that department chairs, school directors, and the Registrar work together to accommodate the curricular needs of all students.