

Professional Standards Committee
November 13, 2003 Meeting Minutes

Committee Members Present: Weisz, Breitenbach, Riegsecker, Hands, Owen (secretary), Rowland, Stirling (chair), Cooney

Meeting called to order at 9:31 a.m.

Minutes of November 6, 2003 approved.

Departmental Statement revisions for Math/Computer Science approved.

Discussion of proposed memo to department heads regarding Code revisions scheduled for November 20, 2003.

The following *interpretation* of the Faculty Code was approved:

Interpretation of Chapter II, Section 4 – Reappointment:

“For visiting and adjunct faculty, inclusion of the specific term of the contract in the contract itself (e.g., “This is a one-year contract”) shall constitute notification of non-reappointment as required in Ch. II, Section 4 of the Faculty Code.”

Note: For full time instructors not holding appointments as visiting faculty, notification of non-reappointment shall occur as specified in a, b, or c of Chap. II Sec. 4.

The committee discussed issues of reappointment and notification in the Faculty Code.

Meeting adjourned at 10:31 a.m.

Respectfully submitted,

A. Susan Owen