

Professional Standards Committee Minutes
March 25, 2004

Members present: Breitenbach, Cooney, Hands, Owen, Riegsecker, Rowland, Stirling (chair), Weisz

Meeting called to order at 2:04. The minutes of March 11, 2003 were approved.

The chair announced that Chemistry had accepted the suggested changes to their statement of standards and procedures for evaluation. She also announced that a party to a grievance had been informed the grievance had been withdrawn.

The committee discussed the revised statement of standards and procedures for Theatre Arts and accepted them with minor revisions. It similarly discussed and accepted, with minor revisions, the statement of standards and procedures for the Department of Communication Studies.

There followed a brief discussion of a response to a question about including student evaluations in the file that goes to the FAC. The committee believes the code clearly states that the copies used by the department in reaching their decision are the copies that are to be sent to the FAC.

Agenda items for next week include discussion of the statements of standards and procedures for evaluation from Politics and Government, History, and Music. If time permits, we will discuss "working days."

The meeting adjourned at 3:08

Respectfully submitted,

John Riegsecker