

Professional Standards Committee Minutes  
March 23, 2006

Members present: Kris Bartanen, Bill Breitenbach, Karl Fields, Grace Kirchner, Sarah Moore, John Riegsecker, Don Share, Carolyn Weisz.

Chair Weisz called the meeting to order at 2:05 pm. The minutes of March 9, 2006 were approved.

There was a brief discussion about whether or not it would be useful to include notification in the minutes of the Senate or PSC when an appeal begins and ends. The committee did not have time to consider the ramifications of this suggestion, and therefore decided to simply note in the minutes that the question had been raised so that it could be included in the PSC report to the Senate at the end of the year.

The committee next turned its attention to the side-by-side versions and summary of the amendment to Chapter 3. Minor suggestions were made. The documents will be circulated to the faculty with the agenda for the faculty meeting scheduled for April 6.

A suggestion was raised and noted by the Dean that future printed versions of the Faculty Code should have running headers that indicate chapter numbers.

The committee then discussed revisions to Theatre Arts Evaluation Guidelines. Comments and suggestions will be passed along to the department. It was also reported that BPA had met and will send us a final copy of their Evaluation Guidelines.

Finally, the committee began discussion of a list of suggestions from the FAC and questions that have come to the Dean, that might be addressed in revisions to the "buff" document for next year.

It was decided that a statement should be included to clarify that untenured associate professors would not normally use the streamlined evaluation process.

It was decided that the buff document should note that faculty being evaluated for full professor should include in their curriculum vitae or statement their full career of service at Puget Sound, not just what they have done since their last evaluation.

It was decided that at our next meeting, we would continue work on the issue of first-year faculty participation in evaluations, with the hope of creating a formal interpretation to address concerns of the faculty identified by the PSC earlier this year. It was noted that if this work proceeds quickly, the interpretation can be included in the buff document for next year.

Next, an issue was discussed regarding the evaluation process for three-year visiting faculty members, which is currently not addressed in the code. The committee decided to recommend that the Senate charge the PSC to examine this issue next year.

With many issues remaining on the list for discussion, the meeting was adjourned at 3:00 pm.

Respectfully submitted,

John Riegsecker