

Minutes
LMIS – LIBRARY MEDIA INFO SYSTEMS
October 14, 2005

Present: Paula Wilson, John Hanson, Michael Nanfito, Stacey Weiss, Randy Bentson, Dan Sherman, Lotus Perry, Alyce DeMarais, Bill Dasher.

I. MINUTES from October 4, 2005 meeting

Hanson makes correction. Faculty Senate is looking into area of privacy documents. Are the original documents reviewed by LMAC? A Subcommittee will recommend to the senate to approve the document as is. If any changes, propose changes as part of new process. Hanson to get members of LMIS a copy.

Hanson moves to approve minutes, with correction noted. Second. Minutes approved.

II. DeMarais has a motion for LMIS to consider:

The Library, Media, and Information Systems Committee endorses that:

- 1) all existing classrooms, seminar rooms, and teaching laboratories shall be outfitted as electronic rooms, and
- 2) all new classrooms, seminar rooms, and teaching laboratories shall be constructed as electronic rooms.

DeMarais presented a draft of a separate academic technology budget proposal, which was drafted with Nanfito's help. DeMarais asked the following questions:

1. Do you think this is good idea to pursue?
2. Have we covered basics?
3. Do we include problem of electronic classrooms or should OIS pursue?
4. Are electronic classrooms part of academic technology or OIS?

Dasher asked if he should request Dreamweaver from OIS?

The answer was NO.

Will University enrichment cover these types of requests? It depends.

Nanfito asked whether laptops were funded by the enrichment committee & brokered by the library.

DeMarais asked if we put laptop upgrades in this budget? Some laptop upgrades funded through contingency.

Hanson asked what are PCs for academic departments?

Nanfito said currently a trickle down approach is used. For example, the Psych Labs need PCs. If a need, then these should be funded

Hanson asked how this budget changes the game from department budgets? Technology vs. chemicals?

DeMarais responded that it is problematic. \$500 for software budgets for department does not go far. A related problem relates to the budget for technology, which has flat.

Dasher asked whether DeMarais thought this budget was adequate - \$5000 in software.

SAN- Storage Area Network

Andrew could speak to more technical aspects

Nanfito responded with the growth of data on the academic side, need to discuss reliable storage and access network Two terabytes cost \$70,000. The need for storage is not limited to GIS, but includes music files and video files.

Perry asked how flexible is this budget? Between hardware & software. For example, Foreign language – might need on-line memberships.

Bentson asked if LMIS members agree with the rationale? If so, is there agreement on the numbers? Who would have signature authority on the budget? DeMarais would.

\$30,000-35,000/yr

\$70,000-80,000 every four years.

Bentson asked for volunteers to go with this? Nanfito and Perry volunteered and Mark Young will be invited.

DeMarais asked for a motion to go forward to Imamshah with the draft budget.

Hanson moved to ask DeMarais to bring AT budget proposal to Imamshah.

Dasher seconded the motion. All present supported the motion.

Next- concerns over changes to current network services. Approve letter to Imamshah, with suggested changes.

DeMarais asked for a motion.

Weiss asked if we talked about some minimum size room requirement?

Should we support the policy, that all existing classrooms be outfitted as electronic?

Nanfito said we can't outfit all in next three years – five to seven, maybe.

Bentson suggested we see extended list, recommend categories, levels of service For example, that classrooms be developed in some order.

Hanson suggested we consider an overall policy separate from the implementation of that policy. He also asked what we mean by electronic classroom?

Perry asked for a tally of implementation and mentioned that all classrooms do not need to be upgraded exactly the same.

Michael mentioned that Neff-Lippman asked about ADA policy/requirements for classrooms, in the context of our classroom electronic configuration.

STAB is concerned with how decisions are made

IMAP-Students – cell phone, laptop, desk top, I-pod.
Students want involvement in the decision making process.

Meeting concluded at about 9:45 am.