

Minutes of the Professional Standards Committee:
April 23, 2007

PRESENT: Kris Bartanen, Sigrun Bodine, Doug Cannon, Julian Edgoose, Grace Kirchner.

Kirchner convened the meeting at 11:07 am.

There were no announcements.

The minutes of the April 16 meeting were approved after some minor changes.

Bartanen and Bodine reported that Cannon gave a well-received overview of the proposed revisions to Chapter 3, Sections 6 and 7, of the Faculty Code at the April 17 Faculty meeting. No questions or concerns about the proposed changes were raised after his presentation. Bartanen mentioned that the proposed revisions will be discussed by the Board of Trustees at its May meeting provided they will be passed by faculty at the May 1 faculty meeting.

Kirchner circulated a draft of the 2006-2007 Report of the PSC that she will present to the Faculty Senate on April 30. PSC members approved the report after suggesting a few minor editorial changes.

It was noted that the departmental evaluations guidelines for the Department of Communication Studies are still with the PSC for review. It was agreed that the previously appointed subcommittee will comment on them at the next meeting. We also agreed to make an effort to complete the review before the summer break to allow the Department of Communication Studies to have approved guidelines for Fall 2007 evaluations. We discussed the possibility of having a last PSC meeting during finals' week, and all agreed to check schedules to see if such a meeting is feasible.

PSC then turned to a discussion of evaluations guidelines of the department of Foreign Languages and Literature. It was first recalled that PSC reviewed an earlier draft of these guidelines in the fall of 2006 and sent suggestions to the chair of FLL at the end of November. In response to this, the department submitted a new revision of its guidelines to PSC on April 11, 2007, which are now discussed. As some matters remained unclear, deliberations will be continued at a later meeting.

It was noted that time constraints did not allow us to continue our discussion from the previous meeting concerning the Dean's proposed use of the new Associate Dean to write evaluation letters for streamlined files.

The meeting was adjourned at 12:02 pm.

Respectfully submitted,

Sigrun Bodine