

University of Puget Sound Faculty Senate  
14 September 2009, 4:00, Murray Boardroom

Senators present: Doug Cannon, Richard Anderson-Connolly, Bill Barry, Kristine Bartanen, Dan Burgard, Kelli Delaney, Fred Hamel, Rob Hutchinson, Kristin Johnson, Lisa Johnson, James Luu, Marc Phillips, Stephen Neshyba, Keith Ward, and Stacey Weiss

**I. Arrange for Minutes.**

The role of meeting scribe will rotate throughout the semester. We will work in reverse alphabetical order this year. The scribe of the day will be noted in the minutes. The scribe will send an electronic copy of the minutes to Secretary Anderson-Connolly who will be responsible for finalizing formatting, distributing them for approval, and archiving them. All minutes will be signed by the Secretary.

Stacey Weiss served as scribe for the day.

**II. Approval of minutes of May 11, 2009.**

Minutes and memorial note from 11 May 2009 were approved & archived as distributed.

Senators did a round of introductions and welcomed new members. Chair Cannon then announced that we will continue to include Liaison Reports and Special Orders on the agenda for future meetings.

**III. Announcements.**

Senators that convened various standing committees announced the selection of committee chairs, as follows:

- Rich Anderson-Connolly reported that the International Education Committee will be co-chaired by Peter Wimberger and Mark Harpring
- Kristin Johnson reported that the Institutional Review Board will be chaired by Garrett Milam
- Keith Ward reported that the Professional Standards Committee will be chaired by Bill Haltom
- Stacey Weiss reported that the University Enrichment Committee will be chaired by Renee Houston in Fall term and Leslie Saucedo in Spring term
- Rob Hutchinson reported that the Student Life Committee was convened but had not yet determined their chair
- Fred Hamel reported that the Curriculum Committee will be chaired by Derek Buescher
- Bill Barry reported that the Academic Standards Committee was convened.

Rich Anderson-Connolly reported the results of previous spring FAC election:

Martin Jackson 83  
Leon Grunberg 74  
Eric Orlin 69  
Renee Houston 66

#### **IV. Appointment of temporary replacement Senator.**

Senator Suzanne Holland will be on leave in fall, and Senators Kristin Johnson and Tiffany Aldrich MacBain are both on leave in the spring. **The Senate therefore M/S/P to appoint Dan Burgard as replacement senator for the 2009-2010 academic year.** Welcome Dan.

#### **V. Plans for faculty meeting of Sept 29 2009.**

The Senate discussed whether there were any issues that we wanted to place on the agenda of the upcoming faculty meeting. Rich Anderson-Connolly initiated a discussion about issues of voting beyond the technical ones, such as ways to avoid run-offs, representational positions, etc. It was decided that perhaps the Senate should discuss these issues first and then bring them to the full faculty for a more focused discussion. Doug Cannon then offered the idea of providing a tutorial about parliamentary procedure. The motivation for such a tutorial is comments that have been expressed to senators from members of our Faculty that indicate they may be uncomfortable or hesitant to participate in faculty meeting discussions for fear of breaking some procedural rule. The merits of such a tutorial, including the opportunity to increase overall faculty involvement, were broadly agreed upon. We discussed the appropriate audience (students too?), venue (a separate workshop?, a pre faculty meeting discussion?, first agenda item of a faculty meeting?, in a senate meeting?), and what type of information might be included in such a tutorial (historical context? specifics of Sturgis' rules?). **M/S/P to place a tutorial on parliamentary procedure on the agenda of the first faculty meeting with a request to have it as first agenda item.**

As an aside, Chair Cannon noted that in the Senate our practice is even less strict than Sturgis' rules (which are less strict than Robert's Rules) in order to allow for a more committee-like practice, although in accordance with both Sturgis and Roberts, the Chair remains neutral in discussions. It was reiterated that Senate meetings are open to the campus community and attendance is welcome.

#### **VI. Charges to standing committee**

The Senators discussed the charges to the **Academic Standards Committee (ASC)**.

Anderson-Connolly moved to charge the ASC with the five charges proposed in the committee's 2008-2009 end-of-year report. A sixth proposed charge was mentioned after the submission of the final report; the Senate decided to consider that charge separately. Discussion initially centered on proposed charge 4a which, in the ASC's end-of-year report, reads as follows:

4. Consider the following, to improve campus academic climate and its level of intensity.
  - a. Increasing faculty involvement in the admissions process

- i. Faculty attendance at admitted student yield events
- ii. Creating a faculty-admissions committee
- iii. Improving the admissions essays on the application
- iv. Increasing faculty interaction with prospective students on campus

While the Senate broadly agreed upon the great importance of these issues, we discussed whether/why this charge falls within Academic Standards as it does not seem to fit within the stated bylaws of this committee. Kris Bartanen offered that perhaps this topic could be the focus of a conversation or workshop that her office would sponsor. We know that some faculty are enthusiastic about getting involved with recruitment and admissions processes yet may not know how to get involved.

Anderson-Connolly made a friendly amendment to his original motion, striking 4a.

Bartanen moved to strike all of proposed charge 4 as it is more specific than the rest. James Luu suggested that perhaps we can strike only the details of 4a (i.e., 4ai-4aiv). After continued consideration and discussion, Bartanen modified her motion to include the proposed charge as: **4. Consider means for improving campus academic climate and its level of intensity.** It was M/S/P to alter the original motion to include this modification.

Thus, at this time the standing motion was to charge ASC with the five charges proposed in the committee's 2008-2009 end-of-year report, with charge 4 altered as above.

Discussion then turned to proposed charge 3 which reads in the end-of-year report as follows:

3. Consider policy on nature and purpose of independent study.

Anderson-Connolly noted that in the end-of-year report the ASC concluded that this issue was beyond their scope. Though they also proposed to renew this charge in the 2009-2010 academic year, the senate discussed whether this issue should go to the full faculty or be discussed in more detail by the senate before returning it to the ASC. Perhaps the charge is more appropriate for the Curriculum Committee or for a collaboration between the two committees.

In this spirit, Kristin Johnson noted a concern regarding proposed charge 2 which reads as follows:

2. Consider policy on uses of reading period.

Though the ASC's end-of-year report proposed to renew this charge, it also suggested that the issue of reading period (particularly, the purpose and whether to allow review sessions) should be taken up by the Faculty.

The following friendly amendment to the standing motion was made: **3. Consider policy on nature and purpose of independent study, in consultation with the Curriculum Committee.**

The Senate discussed a possible friendly amendment in regards to proposed charge 2. Instead, the Senate encourages the ASC to follow up on this charge by renewing their discussion and taking it to the Faculty, if that is their wish.

**M/S/P to call the question. M/S/P amendment to charge 3.**

Proposed charges, as amended are:

1. Consider policy on violations of academic integrity occurring too late for Hearing Board decision before the following semester.
2. Consider policy on uses of reading period.
3. Consider policy on nature and purpose of independent study, in consultation with the Curriculum Committee.
4. Consider means for improving campus academic climate and its level of intensity.
5. Consider how courses in excess of those required for a major should be counted in the GPA in the major.

**M/S/P to adjourn.**

Respectfully Submitted,

Stacey Weiss  
Scribe of the Meeting

Richard Anderson-Connolly  
Faculty Senate Secretary