

Minutes of the Professional Standards Committee

January 29, 2010

Present: Kris Bartanen, Rob Beezer, Geoffrey Block, Alva Butcher, Jo Crane, Barry Goldstein, William Haltom (chair), Lisa Fortlouis Wood

Convened: The meeting convened at 2:04 p.m. in Wyatt 226.

Minutes

The committee approved the minutes of January 22, 2010 as presented, and the committee approved the minutes of December 4, 2009.

1. Chair Haltom reminded the committee that two charges from the Senate were coming to the PSC. The PSC requested that the charges, as well as the discussion or rationale that led to the charges, be provided in writing such that the PSC can determine the most appropriate way to address the charges.
2. Beezer/Block/Wood subcommittee reported that OT/PT addressed most of the concerns for the OT/PT Faculty Evaluation guidelines; however, the subcommittee didn't agree with the OT request for an exception to the Faculty Code. The exception was to allow the Academic Fieldwork Coordinator (a staff member) to participate in the deliberative process of a faculty member's evaluation. After discussion with the full committee, it was decided that the subcommittee would correspond with Tomlin and Wilson about revising the role of the AFC position in the appropriate Evaluation guidelines. It should be noted that the AFC could write and provide a letter as an outside evaluator.
3. The addendum to the Politics and Government evaluation criteria for the Mellon Professor of Global Environmental Politics was approved with corrections.
4. The Beezer/Block/Wood subcommittee will now review the "Criteria for Evaluation, Tenure, and Promotion" document for Politics and Government.
5. The committee reviewed and discussed proposed changes to the *Faculty Recruitment Guidelines* (Section 15. Employment Offer) and the *Faculty Evaluation Criteria and Procedures* (The Departmental Evaluation Process, page 12). A few grammatical corrections were noted as well as some additions regarding the handling, storage, and disposal of application materials. The Butcher/Crane/Goldstein subcommittee will incorporate the proposed changes and bring those to the full committee for review at the next meeting for final approval.

The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Jo Crane