

LMIS Committee Minutes
21 January, 2010

The first Library, Media, and Information Systems (LMIS) committee meeting for Spring semester 2010 took place in room 020 of the library at 11:00 a.m.

Members present:

Bob Boyles, Jennifer Neighbors, Jane Carlin, Alyce DeMarais, Mark Reinitz and Jeff Tepper

Bob Boyles will serve as the Chair of the LMIS during this semester.

First order of business was to establish the current status of issues that are carried over from the Fall 209 term. The issues are:

1. Print Management: Pharos has been selected as the vendor. Alyce stated that the software is just about to be ordered. The question remains of how to roll this out to the UPS community. A subgroup has been established to look into the issue. As all members of LMIS are currently on this subgroup, we can discuss this further at upcoming meetings.

The plan is to implement the print management program in the Fall of 2010. This will be on a trial basis and there will be no fees incurred for printing by students and faculty. This trial period will help establish the copy limit. It's currently thought, based on other universities' history, that the copy limit will be around 250 before fees kick in for the user.

2. Copyright: It was suggested for all LMIS members to review current policy. Alyce will check on the status of the draft policy and get back to the LMIS.

3. External Hardware: the proposal for external hard drives as a means for back up of computer generated files went to the Budget Task Force and is believed to have gained tentative approval. It's part of a one-time funds initiative that is expected to gain approval.

New Business.

Jane indicated there might be some changes in the annual drop/add process for reviewing periodicals due to budget constraints. Librarians will be reviewing usage data, cost and format and providing recommendations to faculty concerning cancellations of serials. This will involve reviewing more than just periodicals and will include materials for which we incur ongoing costs such as standing orders, databases and newspapers.

Jane also mentioned a major concern is the web interface on the UPS webpage. Since the UPS ID number is part of URL for faculty web pages, it is possible to use this information to access library records. The possible solution is to add a PIN to accounts in order to access the library holdings. More to come.

e-portfolios. There is interest among the student affairs staff to implement e-portfolios as a way for students to track, and reflect upon, their work both curricular and co-curricular. Alyce bring some information to our next meeting.

Next meeting will be held at 11:00 on 4 February, 2010 in the library room 020.

Meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Bob Boyles