

LMIS -- Library, Media and Information Systems  
September 25, 2007

Present: Alyce DeMarais, Theresa Duhart, Peggy Firman, Mott Greene, Zaixin Hong, Patrick O'Neil, Daniel Sherman, Katherine Smith, Randy Thornton, David Tinsley, Ariela Tubert

Meeting was called to order by DeMarais at 9:03 because Dasher, chair, would be late arriving. Firman volunteered to take minutes for this meeting.

DeMarais raised the question on how to approve minutes. Greene suggested posting the minutes in advance of the meeting and allowing corrections to be suggested via email. LMIS concurred. The process will be that the minute taker will send the draft minutes to facultycoms. Jimmy McMichael, the records and computing specialist in the Associate Dean's Office, will retrieve the draft, post the draft to the web at <http://www.ups.edu/x18847.xml> and then send out a message to the members that the minutes are available for review. Minutes will then be approved at the following meeting. DeMarais distributed copies of the Sept. 11 meeting minutes for review. Minutes for Sept. 11 and Sept. 25 will be approved, with any amendments accepted, at the October 9 meeting.

Dasher arrived and resumed chairing the meeting. Assignments to subcommittees were reviewed and agreed. Dasher instructed the subcommittees to communicate via email, select chairs and begin meeting.

Library Director search subcommittee:

Members: Ziaxin Hong, Bill Dasher, Katherine Smith, David Tinsley

This group will represent LMIS with the executive recruiters. David Tinsley is on the search committee itself.

Chief Technical Officer search subcommittee:

Members: Patrick O'Neil, Andrew Nierman, Ariela Tubert

Theresa Duhart is on the search committee itself.

O'Neil and Nierman are meeting with the search committee Thursday, Sept. 27 in the evening. Interview dates are planned for the second half of October.

Copyright subcommittee:

Members: Alyce DeMarais, Lori Ricigliano, Mott Greene, Dan Sherman, Peggy Firman  
DeMarais indicated the subcommittee would bring a draft policy to the Oct. 9 LMIS meeting. The subcommittee wants to get a policy approved soon, even if it is not perfect.

Intellectual property subcommittee:

Members: Alyce DeMarais, Yvonne Swinth, Mott Greene, Peggy Firman, Lori Ricigliano

Blackboard subcommittee:

Members: Randy Thornton, Bill Dasher, David Tinsley, Ziixin Hong, Ariela Tubert, Patrick O'Neil

(Randy Bentson, Lotus Perry)

Thornton asked if it would be possible to include faculty who had been LMIS members from last year and had a lot invested in reviewing Moodle. After indicating in the affirmative, Dasher advised us that "you never actually get to leave LMIS."

Digital Assets subcommittee:

Members: Peggy Firman, Randy Thornton, Zaixin Hong, Andrew Nierman, David Tinsley

Possible discussion topic will be creating a safe and convenient space for faculty to store digitized files.

Dasher announced that LMIS now had a Blackboard folder. It will be the depository for documents and all members of the committee should have access. Thornton offered to assist any unfamiliar with Blackboard and promised that documents would be migrated should we move to a new LMS (learning management system)

Dasher shared the faculty senate met on Sept. 24 and approved the committee charges while adding the new charge that we investigate spam filtering. Greene questioned whether spam filtering was not happening because of cost factors. Duhart indicated Sophos (anti-spamware) is tightening up its rules and that OIS will be sending an announcement to the campus community about spam filtering shortly. Duhart identified Mark Young as the appropriate person to talk to regarding spam filtering and he will be invited to a future meeting to address this, and the issue of faculty file space for email.

Returning to the issue of charges, Dasher asked about updates from the OIS and the library. Duhart suggested the OIS newsletter (available at: <http://www.ups.edu/x18348.xml>) fulfills that function. Firman reported on behalf of the library indicating that there has been continuous movement in the direction of moving toward electronic periodicals. Dasher indicated a state of the library report would still be welcome.

Nierman was identified as the LMIS representatives on the TPG (Technology Planning Group) and Duhart is a necessary member of the TPG. TPG will meet shortly to review the technology requests across campus. DeMarais distributed copies of the Appendix II: Academic Technology Budget Requests for 2008-2009 which she will submit the BTF. A discussion ensued and Dasher noted the university is reactive to incoming students and faculty wishes, not proactive. He suggested the university needed to become more technologically adventurous for the sake of admissions as much as for teaching. After Dasher questioned whether there was a way to get information on what other institutions were doing, Firman talked about NITLE ([www.nitle.org](http://www.nitle.org)) and its goal to leverage the ability of small liberal arts institutions to collaborate to stretch resources and knowledge by sharing expertise. O'Neil shared his views that the world outside of the academy will continue to develop and market new technologies and techniques. He indicated that if the university does not move to capitalize on these, someone else will. The use of I-tunes

university at University of Washington was given as an example of a meld of enterprise and academe.

The next LMIS meeting will be Oct. 9 at 9:00 am, in Library 020 (Presentation room)

Adjourned promptly at 9:58.

Respectfully submitted, Peggy Firman