

LMIS Minutes for September 12, 2012

Present: Jane Carlin, Denise Despres, Ian Fox, Martin Jackson, Pierre Ly, Gerard Morris, William Morse, Cindy Riche, Bryan Smith

Guest: Kriszta Kotsis (Faculty Senate Liaison)

Kriszta Kotsis convened the meeting. She began by reviewing the standing charges for the committee in the Faculty Bylaws and noted that specific charges would be forthcoming from the Faculty Senate. She then facilitated selection of a committee chair with Denise Despres being elected. The committee agreed to rotate secretary responsibilities each meeting.

Attention turned to selecting a new committee meeting time in light of the fact that a faculty member's new course schedule precludes the current meeting time. We (reluctantly) agreed to meet at 8 am every other Wednesday starting September 26, 2012.

As a starting point in thinking about an agenda for the year, we read the suggested charges from the minutes for the final LMIS meeting of last year.

Respectfully submitted,

Martin Jackson