

Curriculum Committee Meeting Minutes
Tuesday, November 27, 2012 - 4:05-4:24 PM
Collins Memorial Library #020

Attendees: Roger Allen, Terry Beck, Julie Christoph, Lisa Ferrari, Sara Freeman, Lisa Hutchinson, Lisa Johnson (Secretary), Tatiana Kaminsky (Chair), Alan Krause, Paul Loeb, Phoebe Smith, Jonathan Stockdale, Brad Tomhave, Barbara Warren

Meeting called to order by Kaminsky at 4:05 p.m.

Remarks from the Chair: There are no remarks from the Chair.

M/S/P (14-0-0) to approved minutes for 10/30/12, with minor changes.

Kaminsky asked for reports from the Working Groups (WGs).

Allen reported for WG 1. Allen said that the minutes of the last meeting did a great job with articulating the discussion concerning the Honors program. Allen asked what the WG is supposed to do at this point. Should the WG report indicate the issues that have come up with respect to the Honors program and simply refer to the minutes that we have? Loeb said the WG decides what will be submitted to the full committee, and the full committee will make a decision. Then, that decision will be transmitted to the program. Ferrari said that two questions were raised. First, is Honors delivering what it says it is delivering? Also, what is delivered by the Honors program? Is it suitably named? Is it what we want an Honors program to be delivering? These are related issues. Loeb said if there are problems, then we can go to the department and ask them. Stockdale said that the department can disagree that there is a problem. Loeb said that is also correct. Allen said he would put together a report to reflect what was discussed and send it to Honors. Loeb said no, the WG report comes to the full Curriculum Committee (CC). Allen said OK.

Allen said that two of the three people on WG 1 will be on sabbatical next semester. Kaminsky is going to replace Linda Williams for the Latin American Studies review. Unfinished business will include the African American Studies review. WG 1 will be disbanded. WG 1 has started to look at the Social Scientific Approaches (SSA) core area. Specifically, a survey has been sent to the faculty. The remaining part of the review will be to invite the faculty to discuss the state of the SSA core. So, WG 1 will send a report on the progress made to date, which will include findings from the senior survey and the faculty survey just mentioned. Kaminsky asked whether WG 1 could also provide preliminary thoughts regarding the SSA core review. Allen said yes. Kaminsky said that she and Ferrari will figure out what to do from there.

Stockdale reported for WG 2. WG 2 has completed looking at syllabi for the Connections core area review. WG 2 is preparing to send out questions to faculty. Additionally, it will plan a meeting this semester for History. Also, WG 2 is thinking about the senate charge regarding the study abroad program.

Loeb reported for WG 3. WG 3 recommends one course for approval.

Imaging Blackness: Black Film and Black Identity, AFAM115A, proposed by Dexter Gordon. SSI 1&2.

Loeb reported that WG 3 thinks it is a good course.

M/S/P (14-0-0) to approve Imaging Blackness: Black Film and Black Identity, AFAM115A

Loeb also reported on WG 3's work related to Senate charge 1. He read point #17 to the CC: "The Associate Deans should ask more experienced faculty to teach the off-cycle seminars, since the off-cycle seminars will likely include a more challenging group of students (students who failed a previous SSI course, incoming transfer students, and so forth)." WG 3' work focused on what is meant by "more experienced faculty". WG 3 developed the following to interpret the phrase "more experienced faculty":

The Associate Deans would prefer:

1. faculty not being evaluated and/ or
- 2) faculty who are tenured and/or
- 3) faculty who have taught SSI courses recently.

These are guidelines and not required.

Ferrari said that the conclusion was the leave it to the Associate Deans to attend to those things. This represents a preference, but not a mandate or hierarchy. Loeb asked that this language be accepted to address senate charge 1.

Kaminsky asked if we needed to decide what "recently" means. The answer was no, this will be left to the discretion of the Associate Deans' office. Stockdale asked what is meant by "off-cycle." Loeb said that these are seminars that are not being taught in the normal sequences.

M/S/P (14-0-0) to approve the language above as a resolution to address senate charge 1.

Loeb reported that WG 3 is now reviewing the Global Development Studies curriculum. It sent questions to the faculty. WG 3 will report further when they have answers to those questions.

Loeb reported that Priti Joshi and Eric Orlin have agreed to help with the SSI process. Specifically, if the WGs have a proposal with a lot of shortcomings, it will be sent to either Joshi or Orlin. Either Joshi or Orlin will review the proposal and speak to the

faculty proposer. Christoph reported that Joshi and Orlin are doing this because they are both working with the CWLT.

Smith reported for WG 4.

1. WG 4 has contacted all of those whose SSI proposals it has received thus far this term. Several have been asked to correct the core course proposal forms; others have been asked to make slightly more detailed--but still fairly minimal--changes or to clarify a few points.
2. WG 4 has received one revised proposal from the set above, which it is in the process of reviewing.
3. WG 4 have begun discussion of its secondary charge, which is to consider ways to encourage departments/faculty to staff the SSIs with experienced and long-term faculty, rather than with new or visiting faculty.

Beck reported for WG 5. WG 5 is still working the special interdisciplinary major review and the Latino studies proposal. It sent a questionnaire that requires a response. It expects to hear back next semester.

Kaminsky asked that we discuss **spring and summer due dates**.

Tomhave distributed the following motion:

Motion to amend the Guidelines for Setting Academic Calendar by designating the following grade due dates:

Fall Semester mid-term grades shall be due at noon on the Wednesday following mid-term.

Fall Semester final grades shall be due at noon on the Monday immediately following the second Friday after the end of final examinations or at noon on January 2, whichever is later. If January 2 is an official university holiday, then grades will be due at noon on the next business day.

Spring Semester mid-term grades shall be due at noon on the Monday following spring break.

Spring Semester final grades shall be due at noon on the second Wednesday following final examinations.

Summer Session final grades shall be due at noon on the sixth working day following the end of each summer term.

Kaminsky asked what was already in existence. Tomhave said the only thing currently in the guidelines is the fall semester final grades.

M/S/P (14-0-0) to approve the motion.

Kaminsky said that there will be no additional meetings for the full CC this fall.

Kaminsky thanked all members of the CC for their hard work.

M/S/P to **adjourn** at 4:24 p.m.

Respectfully submitted,

Lisa Johnson
Secretary, University Curriculum Committee