

Minutes of the Professional Standards Committee

September 2, 2011

Present: Kris Bartanen, Geoffrey Block, Alva Butcher (chair), Leon Grunberg, Jennifer Hastings, Andy Rex, Doug Sackman, and Seth Weinberger

The meeting was convened at 3:05 in Wyatt 226 by Faculty Senator liaison Leslie Saucedo. She distributed copies of the PSC End-of-Academic-Year Report (May 9, 2011).

After Professor Saucedo departed, the Committee went about its business of selecting a chair. To paraphrase the adage about the consequences of good deeds, the Committee punished Alva Butcher's exceptional work on the PSC last year by asking whether she would be willing to serve as chair. Once she graciously agreed, no vote was necessary or taken. Thank you Alva.

Dean Bartanen distributed the most recent Faculty Code (July 2011) and the Faculty Evaluation document for 2011-12. She pointed out that the PSC awaits documents relating to two unfinished items mentioned on the End-of-Academic-Year Report, a draft of the on Background Checks of Faculty being prepared by the Human Resources Department and a document on the Research Misconduct Policy. Members also noted that the Committee is expecting a revised submission of English Department guidelines.

The Committee next discussed and approved the contents of the Faculty Evaluation Memo 2011-12 that will go out to all faculty. In the process of its discussion the Committee offered several suggestions concerning the formatting and scanning of the Instructor and Course Evaluations Form.

The Committee concluded its meeting by discussing its organizational and committee structure and procedures before adjourning at 2:57 p.m. The Committee will meet again after it has received senate charges or other submissions.

Respectfully submitted,

Geoffrey Block