

In attendance:

- Gabe Davis, Alyce DeMarais, Pierre Ly, William Morse, Mark Reinitz, Jason Sawin, Gerard Morris, and Cindy Riche.
 - Travis Nation and Steve Renker were also present for a portion of the meeting to provide an update to the committee.

ERP or “Optimize Puget Sound” update:

- After several focus groups and preliminary work Oracle has been selected to do Puget Sound’s ERP project.
- Travis Nation and Steve Renker of Technology Services provided the LMIS committee with project news, updates, status, and presented an ERP timeline.
- Analytic reporting and inference will be improved significantly with the new system.
- Jason Sawin raised the issue of testing; drawing from prior experience at a different higher education university Sawin questioned why testing was not included in the timeline.
- Travis Nation responded by stating that system testing is already factored into each component on the timeline.
- Sawin responded by stressing that testing should be explained on the timeline. This would be another measure to ensure a smooth roll-out to the campus community.
- To summarize the last few comments on the issue:
 - Clear communication, full support, widespread awareness, and accessible feedback channels for campus users will improve TS image/ reputation while ensuring a successful implementation process.

Print Management:

- When should the communication process begin?
 - We do not want to inform people too early but we need to make sure everyone is on-board and aware when this occurs.
- What is our goal and main objective?
 - If the objective is to curb the top 5% then there is not much too discuss – consensus that this makes sense throughout the committee. However, the broader aims of the project are questioned.
 - William Morse has stated that by implementing the print cap students will be forced to think twice (increased awareness) about what and the frequency of printing.

- If this is the larger goal, how will practically no-one be affected? The message that is currently being conveyed contradicts this...
 - Is this a sustainable project?
 - Consider partnering with the Sustainable (green) club on campus.
 - What is the underlying purpose of the project?
 - Curbing the top 5% makes sense to the entire committee.
 - This entire issue gets relatively complex when the objective is added to/fused with making our campus more sustainable by limiting the number of prints for students.
- What should the cap be?
 - Probably a very high number since we do not want to impact or change the behavior of 95% of campus.
 - Or do we? By doing this are we attempting to change behavior?
- All sides of the equation must be considered:
 - People on campus do not print for fun or to be cool. This is a very eco-friendly school, there is already a very aware and proactive green movement.
 - Shouldn't our first priority be focused to understand why individuals in the top five percentile are printing excessively compared to the rest of students?
 - Students should not have to or feel like they are paying more for professors/ staff unwillingness to post and prepare course materials for/ by the beginning of each term.
 - Will professors have a printing cap as well?
 - Several professors expressed the challenges that may arise since pedagogy practices may be impacted/ have to change.
 - Can there be a button or feature added to Moodle that would enable content on the site to be easily sent to Print & Copy Services to be made into a course pack if students choose to have a hardcopy?
- Ease for students and staff should be our main objective in whatever we decide.
- Should next semester be a dry-run (test) or would that complicate the situation more?
 - After being discussed it is understood that we may not have the technical infrastructure to implement the cap without charging students.
 - How is PaperCut (the service that has been selected to manage printing) going to be tested and proved stable, reliable, and functional for the launch date?

Respectfully submitted by Gabe Davis.