

## **International Education Committee Minutes February 8, 2012 9:00 a.m.**

**Committee members present:** Michael Johnson, Matt Warning, Mark Harpring, Rachel DeMotts, Matt Ingalls, Roy Robinson, Stephanie Noss, Sally Sprenger, Bob Boyles, Donn Marshall, John McCuistion, Tanya Stambuk, and Sam Gregory (Student)

The minutes from the January 25<sup>th</sup> meeting were reviewed and the following clarifications were made before they were approved:

1. IPO or IP stands for the International Programs Office.

### **New Business**

- Sarah Phillips: Sarah recently transferred to Puget Sound. She did not know about the deadlines for studying abroad. She missed the January 17<sup>th</sup> deadline to turn in her Approval to Apply form. The IP office would like to make an exception and accept her application. The committee felt this was appropriate since Sarah was not on campus last semester and could not have known about the deadlines. Sarah has been approved.
- The IP office clarified that there are two important deadlines for study abroad. One, the January 17<sup>th</sup> deadline for the Approval to Apply form. Second, the February 15<sup>th</sup> deadline for the program specific application and course evaluation form. Students who are studying abroad during the Spring 2013 term have until September 15<sup>th</sup> to complete their course evaluation form.

Update on the sub-committee: Rachel, Donn, Matt I., Roy, Sally and Stephanie met on Wed., February 1<sup>st</sup> to review approval to apply forms in question. Some students were below the GPA requirement and others had conduct violations.

- Four were denied outright because of conduct or GPA
- In the future, the guidelines for GPA will be as follows...
  - Anything greater than .10 below means no- unless you have the required GPA in at least 2 previous semesters (still unclear how this impact summer programs)
  - 2.5 rule for all programs
- We may want to discuss some of the criteria in the future for summer programs. Matt Ingalls felt the GPA requirement should be waived for the summer. He thought it would encourage students to learn over the summer rather than watching T.V. Michael would like the sub-committee to work on this and bring something back to the entire committee later.
- Matt Warning was curious what the median GPA was at Puget Sound and also how many students would be excluding if we imposed a 2.5 requirement?

### **Continued working on Senate Charge:**

- Michael is working with Lisa to determine the process for creating a course that will only be offered in the summer. To move forward with the Senate Charge, we would need to know what the process looks like. In Lisa's e-mail, she said the class needed to have 192 contact hours. This number did not sound correct. There was discussion about whether it needed to be actual classroom hours or if hours spent at a museum could count.
- There was also discussion about money being put aside for a site visit. Professors need to be able to see the site before they bring a group of students. It allows for a better connection with the provider than over e-mail. The professor would be able to see if the provider can offer the things they are claiming.
- Rachel had concerns about preparation for these courses abroad. It is important to not only prepare them for the experience but to help manage their expectations. Rachel prepares her students all semester before they go abroad in the summer. If other professors cannot do this, then there are lots of other things they can do; readings, viewing films, write a paper, etc. Roy

would also like to see some in-country orientation so the information can really sink in. The committee also mentioned the idea of having the preparation work being worth .25 credit. There are many different models we could use.

- The committee also discussed having two professors per trip. It helps take the load off each person and helps if someone gets sick.
- Roy said that Willamette did not see a big drop in students going for a semester when they offered more summer programs. The summer programs may spark students to do a semester program. For some students, summer is better because of sports and other campus commitments.
- Roy and Michael will work further on this and come back to committee.

The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Stephanie Noss