Email Signature

Email correspondence from @pugetsound.edu addresses represents Puget Sound. Note that personal email addresses, taglines, and other customizations are not used.

Email signatures are single spaced in upper- and lowercase letters using Arial 10 point in bold, except for the university name, which appears in all uppercase letters using Times 10 in Puget Sound maroon.

Firstname Lasname | Title
Title
Pronouns she/her/hers

UNIVERSITY OF PUGET SOUND
Department Name
1500 N. Warner St. 8xxxx
Tacoma, WA 98416-xxxx
T: xxx.xxx.xxxx
M: xxx.xxx.xxxx
pugetsound.edu

Facebook | Instagram | LinkedIn | Twitter

Optional, up to 2 more on separate lines
Optional
Optional, professional page or website
Optional, include hyperlinks

University of Puget Sound is on the traditional homelands of the Puyallup Tribe. The Puyallup people have lived on and stewarded these lands since the beginning of time, and continue to do so today. (optional)

Land Acknowledgment

The university’s land acknowledgment statement may be added to email signatures in full or in part as illustrated above, in Arial 9 and italics.

We are located on the traditional homelands of the Puyallup Tribe. The Puyallup people have lived on and stewarded these lands since the beginning of time, and continue to do so today. We recognize that this land acknowledgment is one small step toward true allyship and we commit to uplifting the voices, experiences, and histories of the Indigenous people of this land and beyond.

Social Media

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