

**Meeting Minutes**  
**University Enrichment Committee**  
**Wednesday, December 5, 2018**

**Attendees:** Roger Allen, Luc Boisvert, Renee Houston, Lisa Johnson, Isha Rajbhandari, Renee Simms, Tanya Stambuk, Linda Williams,

**Secretary of the day:** Tanya Stambuk

Chair Roger Allen convened the meeting at 8:00 am.

**I. Announcements**

Agenda items for next semester's UEC meetings include faculty and student proposals. Faculty proposals are due March 1, 2019. Student proposals are due April 5, 2019.

UEC will be receiving and reviewing Register nominees for next academic year; coming up in early April. Renee Houston will send out solicitations. Faculty members are asked to encourage nominations.

UEC will be selecting the recipient of the Dirk Andrew Phibbs Memorial Research Award. The recipient is chosen from faculty research proposals submitted during the current academic year.

First task next semester for the UEC will be to review faculty release time applications. Applications for spring and fall terms are due February 1, 2019. Up to five faculty members are selected. One is usually set aside for Civic Scholarship.

**II. Approval of November 14th**

Minutes from November 14th were approved.

**III. Review of Faculty research proposals**

Five faculty proposals were discussed and reviewed.

Meeting adjourned at 8:57 am.

Respectfully submitted,  
Tanya Stambuk