

**University Enrichment Committee Meeting Minutes
November 16, 2016, Misner Room, Collins Library**

**Attendees: Roger Allen (Chair), Terry Beck, Mark Martin, Dawn Padula,
Renee Simms, Jess Smith, Tyson West**

Call to Order:

Chair Roger Allen called the meeting to order at 8:06AM.

Announcements:

Mark Martin distributed the minutes from the October 5th meeting for review. Allen asked that committee members review these for approval at the next meeting on November 30th.

Agenda Items Discussed:

Allen announced that the sole agenda item was to discuss and come to decisions on the four Student Research Award applications that committee members had reviewed and scored individually the week prior.

After much discussion and careful consideration of each of the applications, the results were to fully fund two of the applicants and to fund one at 80% of the maximum award. A fourth was not funded. Two of those funded were approved pending proof that the applicant had or was in the process of receiving IACUC approval (per the application guidelines).

Terry Beck asked if we could look into making our student research application review rubric a fillable online form vs. requiring members to print out multiple copies of the form. Allen said that he would ask Associate Dean's office support staff if this was possible.

The discussion also surrounded the topic of awareness on the part of faculty advisors and students alike of the published online rubric for evaluation since it provides clear information on how applications are evaluated by the committee. Namely, applications should provide clarity in both methods and purpose and should provide details on how a project can be completed if the budget request exceeds the maximum award amount. Further, it is paramount that all parties involved in submitting applications are double-checking them for completion. Because there were so few applications in this cycle, the committee thought it appropriate to provide feedback to the faculty advisors from this cycle regarding the aforementioned key points to help them in guiding future applicants. Allen, Martin and Rachel Pepper volunteered for this purpose.

Concluding Announcements:

Allen announced that the topic of discussion for the next meeting on November 30 would be to address our sole Senate Charge pertaining to looking further into Open Access publication charges. Martin suggested inviting Ben Tucker, Liaison Librarian, to

the meeting to provide more information to the committee on the subject. Either Allen or Martin will reach out to invite Tucker.

Allen concluded by noting that the final fall semester meeting on December 8 will be dedicated to discussion of and decisions pertaining to fall Faculty Research Award proposals.

Adjournment:

Allen adjourned the meeting at 8:43AM

Respectfully submitted,

Dawn Padula
Associate Professor of Music
November 17, 2016