

**International Education Committee**  
Minutes of the September 7, 2018 Meeting

**Present:** Gareth Barkin, Debbie Chee, Carmen Eyssautier, Eowyn Greeno, Diane Kelley, Nick Kontogeorgopoulos, Andrea Klyn, Sunil Kukreja, Andrew Monaco, Kavan Ossentjuk, Roy Robinson, Rokiatou Soumaré, Matt Warning, Anna Wittstruck

The meeting was convened by Senate Liaison Andrew Monaco at 9:00 AM.

Diane Kelley and Gareth Barkin agreed to serve as chairs of the IEC. Diane will serve as chair in the Fall, and Gareth will serve in the Spring.

Andrew distributed the Senate's charges to the IEC (included at end of these minutes), and noted that the Senate wanted to highlight charge #2 from the 'list of additional charges' (specifically, "Develop guidelines for faculty who wish to incorporate short-term study abroad programs into their courses"). With an increase in the number of short-term faculty-led study abroad programs, the Senate feels that it would be helpful for faculty considering incorporating study abroad into their course to be provided with some guidelines in order to streamline the process and establish some common standards for such programs.

Possible meeting times were discussed, and will be finalized once all committee members are consulted on their schedules.

Discussion turned to the proposal by Professor Pierre Ly to bring students to China as part of a newly-proposed course (IPE 388: Exploring the Chinese Economy). Pierre is proposing to teach IPE 388 on campus and then bring students to Beijing, where they will be placed into 8-week internships.

Committee members were impressed with the work done by Pierre to prepare this proposal, including travelling to China to meet with ImmerQi, the organization that will handle the logistics of the internship. Pierre has also — as required as part of completing the Faculty-Led Study Abroad Program Proposal — met with the Director of International Programs to discuss study abroad options and the program proposal process, with the Title IX Coordinator to learn about Faculty-Leader responsibilities and reporting requirements related to Title IX, and with the Director of CHWS to discuss how best to support students' mental and physical health as a Faculty-Leader.

One committee member commented that the amount of work involved for students in this course and summer internship experience was heavy, and it was unfortunate that students would receive only one unit of credit. In response to this concern, a suggestion was made that Pierre explore the possibility of creating an optional 0.25 or 0.5 activity credit for students participating in this course and trip to China. Two committee members stated that there is a precedent for this: Asia 345 is a 0.25 activity credit that brings students who participate in the LIASE field schools in SE Asia together in the semester after they return from their experience.

M/S/P approval of Pierre Ly's proposal.

The committee then began consideration of another proposal from Professor Karl Fields to bring a group of students to China during the winter break. Unlike Pierre's proposed course, which will recruit students specifically for this program, Karl's program will draw from a group of students who had already taken, or are currently enrolled in, Karl's PG 102 course.

Both Pierre's and Karl's proposed program would be funded by a pilot grant provided by a university donor, and thus most (or all in the case of Karl's program) student costs would be subsidized.

One member of the committee asked whether this is the same kind of proposal as Pierre's, since this is not a trip that is required for all students enrolled in the course. It was stated that since all new programs involving faculty or staff taking Puget Sound students abroad must go through the IEC approval process, it is appropriate that faculty must respond adequately to the questions on the Faculty-Led Study Abroad Program Proposal, regardless of which model is being employed.

Committee members directed the chair to solicit answers from Karl to several questions: will in-progress grading will be used? Will there be efforts made to make this opportunity available to students with few means of participating in study abroad programs (especially since this program will be fully subsidized by a grant? When will Karl meet with the Director of International Programs, the Title IX Coordinator, and the Director of CHWS, as required in the Faculty-Led Study Abroad Program Proposal guidelines.

With time running out, it was decided to continue deliberating on Karl's proposal at the next IEC meeting.

The meeting was adjourned at 12:00 pm.

Respectfully submitted,  
Nick Kontogeorgopoulos

### **Standing Charges: International Education Committee**

1. Through the review of new and existing programs, maintain an institutionally sustainable number of international education programs that are consistent with, and that promote the goals and objectives of, international education at Puget Sound.
2. Review criteria and assessment procedures for evaluating international education programs as needed.
3. Assist the Office of International Programs in selecting students for study abroad.
4. Represent the interests of the Faculty in international education.
5. Such other duties as may be assigned to it.

#### **Additional charges for 2018-2019**

**Charge 1:** Complete work from AY 2017-2018, including:

- Finalize the *Sexual Assault Prevention and Response Brochure* and finalizing evaluation criteria for reviewing sexual assault response.
- Develop recommendations for how Puget Sound can best recruit, welcome and support international students. Work with the appropriate offices and groups to implement these changes.

**Charge 2:** Develop guidelines for faculty who wish to incorporate short-term study abroad programs into their courses.

**Charge 3:** Continue to examine the causes of the disparity in first-generation and historically underrepresented student participation in study abroad. Review and implement recommendations (2017 IEC Final Report) to reduce that disparity.

**Charge 4:** Establish criteria for distribution of funds for faculty development of programs and student support (to defray costs of these programs, which do not permit the application of financial aid).

**Charge 5:** Examine a potential proposal for how study abroad application criteria could apply to Running Start students. (time permitting)

**Charge 6:** Examine the potential use of Digication e-portfolio software amongst students studying abroad. (time permitting)