

**MINUTES**  
**International Education Committee**  
**April 20, 2018**  
**9am, WY 226**

Present: Debbie Chee, Carmen Eyssautier, Lea Fortmann, Eowyn Greeno, Diane Kelley, Nick Kontogeorgopoulos, Kriszta Kotsis, Sunil Kukreja, Mike Spivey, Matt Warning

The minutes from the April 13 meeting were approved, pending minor edits.

We discussed three questions from the Senate that arose from our year-end report that had been presented to the Senate earlier in the week.

1. *Did the change in merit aid policy result in the tightening of the budget and therefore need to deny some students from studying abroad?*
  - a. Yes.
2. *What impact did the new financial aid policy have on acceptances and denials? Were some students denied who would have previously been approved?*
  - a. Some students were denied (12 this year).
3. *Will there be more rigorous letter of recommendation for faculty members to fill out?*
  - a. We had a lengthy discussion of the appropriate wording of the recommendation questions we ask, particularly with respect to mental health issues. However, we don't think that the recommendation form itself will require more work for faculty.

We then turned to a discussion of the revised eligibility and selection criteria for students applying for study abroad. We approved the criteria with minor edits, subject to the list of majors requiring study abroad being added sometime this summer. The criteria are appended below.

Next, we considered Eric Orlin's proposal to add Lewis and Clark's Greece semester-long program.

- A committee member stated that the cost of the Lewis & Clark program appears to be about \$2000 less than the current similar College Year in Athens (CYA) that we already send students on.
- We agreed that if we approve the Lewis & Clark program then we will have to decide in the future whether to keep the CYA program as well.
- A committee member pointed out that Brett Rogers was given \$3000 earlier this semester to visit Greece and investigate the CYA program. It was suggested that we consult with Brett and Eric as to whether we should keep both programs.
- Then we voted to approve the program, pending cost confirmation from Lewis & Clark.

Then there was some discussion as to whether to keep the CYA program.

- A committee member pointed out that the Lewis & Clark program doesn't emphasize Greek art and architecture as much as the CYA program.
- A committee member mentioned that we have a mandate to reduce the number of approved programs.
- We decided to keep the CYA program, pending the result of the conversation with Brett and Eric.

Next we discussed whether we should reduce the number of faculty on the IEC from 7 to 5. A committee member wondered why the IEC was being asked to reduce its numbers (as opposed to other committees). This committee member argued that the workload on the IEC requires a larger number of members. Committee members attested to the importance of faculty representation on the IEC from a variety of disciplines.

Concern was expressed that not everyone attends committee meetings, as well as that this resulted in our not achieving quorum at a recent meeting. Committee members pointed out that there are no repercussions for faculty not attending meetings or even participating regularly. The IEC believes that the Senate should take up this issue.

During this discussion a committee member had emailed Eric Orlin about the Lewis & Clark and CYA programs. The committee member reported that Eric replied, that Eric and Brett Rogers have discussed this issue, and that they both prefer the Lewis & Clark program to the CYA program. We subsequently decided to cut the CYA program.

Finally, we discussed library representation on Senate standing committees and wondered whether the library representatives on these committees are receiving due credit for their participation.

Respectfully submitted,  
Mike Spivey

#### ADDENDUM:

These eligibility and selection criteria were approved by the IEC on Friday, April 20, 2018

#### **Eligibility Criteria**

1. To demonstrate academic achievement:
  - a. Students must meet all program-specific requirements (including minimum GPA, class standing, course pre-requisites, language pre-requisites, etc.). Please note: if a student's cumulative GPA is below 2.5 the application will not be considered
  - b. Students must be in good academic standing (not on any type of academic sanction) at time of application and until time of departure
  - c. Students with cumulative GPA lower than 3.0 may apply but must demonstrate, in an additional application essay, that they have made significant progress towards achieving overall academic excellence
  - d. Students applying to attend two different programs (one fall and one spring) must be aware that permission to study in two different programs during one academic year will be granted only in exceptional cases as justified by compelling academic goals. Students must submit an additional application essay that explains their reasons for applying to two programs, identify one preferred program, and identify how they will navigate the visa processes for both programs in a timely manner.
2. To demonstrate strong stability, responsibility, independence, and maturity:
  - a. Students must be in good conduct standing at time of application and until time of departure

- i. Students on Conduct Probation Level II (CP II) are not allowed to represent Puget Sound, and no waivers are permitted. Students may not apply for study abroad, nor may they participate in a study abroad program while on CP II.
  - ii. Students on Conduct Probation Level I (CP I) are not allowed to represent Puget Sound, unless they obtain a waiver for specific purposes. A student wanting to apply to study abroad may petition for a waiver by following the process outlined by the Dean of Students Office. If a waiver is granted, the International Education Committee may consider the student's application to study abroad.
- b. Students must have no financial holds at time of application and until time of departure
- c. Students must have appropriate class standing at the time of application:
  - i. Current first year students: may apply for Summer term (if earned at least 7 units during first year). Note: Current first year students may apply for Spring term in compelling and specific circumstances but will not be given priority
  - ii. Current second year students: may apply for Summer, Fall, and Spring terms
  - iii. Current third year students: may apply for Summer, Fall, and Spring terms
  - iv. Transfer students must complete one year in residence before studying abroad
- d. Students must be on campus the semester when applying (spring) and the semester before studying abroad (fall or spring)
- e. Students must submit a completed Puget Sound application by the deadline for an approved Study Abroad program. Completed applications include additional essays required if:
  - i. A student's GPA is below 3.0
  - ii. A student is applying to more than one semester program in an academic year
 Puget Sound does not permit students to apply for study abroad credit retroactively.
- f. Students must, once approved by Puget Sound to study abroad, complete the program-specific application by the deadline set by Puget Sound

**Selection Criteria for Semester applicants:**

1. Continued adherence to all eligibility criteria
2. Program consideration. Priority will be given to
  - a. Majors that require study abroad (**need to list exact majors** – tbd with registrar's office over summer 2018)
  - b. Puget Sound sponsored programs (Oaxaca, Granada, Dijon)
  - c. Language immersion programs
3. Preference will be given to current third year students (at the time of application) who have not previously studied abroad, then current second year students, then current first year students.
4. Priority will be given to students who provide, in their response to the application essay prompt, a strong and detailed academic rationale for their study abroad plan and provide strong evidence of possessing the appropriate maturity, stability, flexibility, independence, and openness to be successful abroad.
5. Priority will be given to students with a cumulative GPA of at least 3.0. Students with a cumulative GPA lower than 3.0 may be approved if they successfully demonstrate, in an additional application essay, that they have made significant progress towards achieving overall academic excellence.

6. Students may be limited to a single program (semester or year). Students may only be approved for two different programs in a single academic year if they successfully convey, in an additional essay, compelling academic goals that can only be met by participating in two different programs and they provide evidence that they can complete the visa processes for both programs in a timely manner.