

Wednesday, May 1, 2019 Minutes of Curriculum Committee

Members in Attendance: Bill Barry, Alva Butcher, Kathleen Campbell, Julie Christoph, Gary McCall, Jenny Pitonyak, Geoff Proehl, Maria Sampson, Leslie Saucedo (Chair), Courtney Thatcher, Peggy Burge, Jeff Tepper, Maria Sampen

Meeting called to order by Chair Leslie Saucedo at 10 a.m.

- Motion/2nd /approved minutes of April 19th as amended

Math & CS Review (WG4, report attached)

- Reviewed concerns in report- staffing, rec. retaining their 420 course, syllabi content issues
- WG4 supports acceptance
- Motion to approve/2nd/approved

Chemistry Review (WG3, report attached)

- WG3 members note the review was thoughtful, thorough and well written
- the community outreach efforts of the dept were noted and commended
- Some CC members voiced concerns over the pressures faculty faced due to heavy teaching loads and what seems to be an apparent need for more tenure line Chemistry faculty.
- Motion to approve/2nd/approved

GQS review (WG2, report attached)

- WG2 members comment on the strength and initiative of the program and their positive impact on our campus and nationally, however, that limitations in tenure line faculty positions (no dedicated faculty line currently exists) challenge their continued sustainability, growth and future impact
- CC notes the growth and interests in expanding this curriculum and agrees with the demonstrated need for additional tenure line faculty
- CC also acknowledges that GQS-inspired SIM requests have increased as a demonstration of student interest in establishing a major in GQS studies
- Motion to approve/2nd/approved

Academic Calendar Year concerns from Registrar

- Fall semester grade due guidelines designate Jan 6, 2020. Because the fall semester start date is relatively later in Fall 2019, this causes a relatively later grade due deadline based upon the scheduling guidelines.
- Jan 2nd grade due deadline is requested to allow for administrative time needed for Registrar functions related to decisions and processes regarding student sanction/dismissal (and potential for their retention) and the functions related to Academic Advising
- Discussed the potential pitfalls for faculty and ways to facilitate communication with faculty so adjustments can be made in course planning as it relates to grading issues
- Motion to approve/2nd/approved to move deadline to Jan 2nd, 2020

Draft of CC year-end report to Faculty Senate

- Consensus was the report was well written and thorough; some minor edits were made

Demo of online submission process for course proposals

- Julie Christoph, Associate Dean, reviewed draft of on-line course proposal form for submitting a new course. Implementing the on-line form streamlines the process, communication and routing of relevant information, and also should improve the accuracy of the transfers of information that occurs as part of the processing.
- CC members were impressed and enthusiastic about the effectiveness of this revised process

Minutes taken by Gary McCall