

**University of Puget Sound Staff Senate
Minutes from September 9, 2020, Meeting
Via Zoom**

Present: Alison Tracy Hale (Faculty Senate liaison), Aubrey Shelton, Bridget Janson, Carol Odland, Christy Fisher, Connie Baird, Deborah Hope, Donelle Pearson, Emily Holloway, Erin Ruff, Heather Bailey, Jamie Spaine, Jake Nelko, Janessa Caminos, Jason Rotchstein, Jenee James, Jessica Hartenstine, Justin Canny, Kelli Delaney, Krista Johnson, Landon Wade, Lee Ann Packard, Mary Powell, Matthew Dammes, Michelle Shandrow, Sarah Johnson

- I. Call to Order and Welcome – Holloway called the meeting to order at 12:22pm. As meeting was on Zoom, Holloway explained chat and participant functions for meeting actions.
- II. Approval of Minutes from May 20, 2020 – Holloway asked for motion to approve. Motioned/Seconded/Passed.
- III. Questions of Officer, Committee, and Representative Reports – annual report posted to Staff Senate webpage and included on meeting invitation.
 - a. Chair further reported summer meetings with Staff Senate executive committee, Cindy Matern, Joanna Cleveland Carey, and President Crawford; additional bonus day prior to Thanksgiving; nominations for staff representatives for university Board of Trustees and Budget Task Force
 - b. Vice-chair reported work to engage campus community of staff
 - c. Treasurer reported \$2,354.97 in general budget and \$606.37 in scholarship fund.

No questions from attendees.

- IV. Old Business
 - a. Recognition of 2020 Excellence in Action awardees (Donelle Pearson, HR; Jason Hand, Athletics; John Roush, DCS)
 - b. Continued service until election – Elections and Governance Committee was working on elections and bylaw review, Senate approved Senators in service in Academic Year 2019-2020 to remain in their positions until elections can be held
- V. New Business
 - a. Elections and bylaws review were separate items on agenda but discussion moved to their intrinsic connection, 28 current senators and 11 vacancies, bylaws note 25:1 ratio but fewer staff members than in beginning of '19-20 year, amending bylaws requires three-quarters of the senate be present and a two-thirds vote of those present, using 39 current senator positions means 30 senators must be present and there are only 28 due to vacancies

S. Johnson motioned to add an item to next month's agenda to extend our current membership through this academic year, enabling by-law changes to be made for

committee compositions, senate seats, election timing, and so forth. Current committees may be changed by request. Seconded/Passed

VI. Other Business

- a. Matthew Boyce (new VP Enrollment), Denise Powell (HR), and Technology Services/Educational Technologists as possible future visitors to address Senate

VII. Announcements

- a. Senator asked about any news of employment actions after 10th day numbers are reported for student enrollment, staffing, and the like. No senators aware of such decisions or timing of further employment changes.
- b. Upcoming Board of Trustees meeting, October 21-23, with interest of having informal ways for staff to talk with trustees outside of formal committee representation and work

VIII. Adjournment: The meeting was adjourned at 1:16pm. The next Senate meeting is scheduled for October 14, 2020.