Orientation Schedule for 2021

Spring Schedule

- Applications due by Sunday February 21, 2021
- New applicant interviews - March 1-12
- Leader notified - March 19, 2021
- Leader Agreements returned via survey - March 19 - April 5, 2021
- Outdoor Leadership Applications due - Wednesday February 24, 2021
  If you are interested leading day canoe, kayak, hikes, overnight canoe, camp camping or overnight backpacking trip then we need 1 or 2 outdoor leaders with training or previous paid leadership experience on each trip.
    - For day-hikes, canoe, kayaking, overnight canoe trips we need 1 trained outdoor leader with a WFA certification.
    - For overnight backpacking trips both leaders need to be trained outdoor leaders with a WFA required and a WFR preferred.
    - For more information and to apply go to: www.pugetsound.edu/ole

- Spring Leader Orientation - for all leaders
  Sunday April 11, 2020, 1:00 pm - 5:00pm, small groups and via Zoom, TBD
  Please arrange your schedule so that you can be here on this day.

August Schedule:

- University Housing opens for those leaders with on-campus housing contracts on Saturday, August 15, 2021.
- Training: Sunday, August 16 – Friday, August 20, 2021
- Orientation Program: Saturday, August 21 – Friday, August 27, 2021
  Orientation Leaders will be responsible for facilitating, coordinating, and attending activities throughout the Orientation week.

- Classes begin on Monday August 30, 2021
General Qualifications for **ALL** Leaders:

- Have the ability to handle multiple tasks and details simultaneously
- Exhibit leadership abilities with groups by interacting positively and eliciting involvement of new students
- Exhibit effective interpersonal communication skills
- Exhibit the ability to make sound, independent judgments, and decisions
- Exhibit an ability to work effectively and cooperatively as a team member with other Leaders
- Possess and exhibit a positive attitude toward the university and its mission
- Have an interest in cultivating and participating in fun experiences, especially for new students
- Have a tolerance for ambiguity, adversity; affirm diversity and possess the ability to improvise
- Have energy, enthusiasm, and a sense of humor knowing that the training days are long and require your continued presence.
- Willingness to prioritize the needs of the orientation program and new students.
- Willingness to be a role model and uphold university policies and expectations
- Have the ability to solve problems with own resources Attend all Orientation Leader training sessions held spring 2021 and during August 2021
- Gain approval of professional Orientation staff before holding any other positions/jobs.
  You can apply for multiple Student leadership opportunities (e.g., Residence Life Student Leader, Center for Intercultural and Civic Engagement, and Peer Advisor).
  Please contact us or attend an information session if you have questions about if you can hold two positions.
- Hold a current cumulative GPA of at least 2.25.
- Be enrolled at Puget Sound for the Fall Semester of 2021 or through a partnered, sponsored, or approved study abroad program.

**Orientation Leader Responsibilities:**

- All Orientation leaders have the responsibility of assisting new and transfer students in making the transition to the Puget Sound community by providing a meaningful and enjoyable experience in the greater Puget Sound region where they can meet other first-year students, returning students (like yourself), faculty and staff.
- Each leader will co-lead one of over forty Immersive Experiences around Tacoma, Seattle, or on the Olympic Peninsula.
- Assist with assigned Orientation activities and events (i.e. Immersive Experiences, Bookend Sessions, Convocation, Matriculation Ceremony, Airport Shuttles, Final Jam, Transfer Essentials Day, Historian etc.)
- Lead group discussions, team building, trust activities, etc.
- Assist with material and equipment distribution and collection
- Reduce the risk potential and respond to first aid and rescue emergencies if necessary
- Be a helpful listener
- Organize follow-up activities with new students during the academic year in conjunction with other Orientation Leaders
- Other tasks as assigned by professional Orientation staff
### Required Certifications:

**CPR and First Aid or Wilderness Medical Certifications**
- **ALL Orientation Leaders** are required to have a current Basic First Aid and CPR certificate (online courses will not be accepted). Or greater level which include WFA, WAFA, WFR, EMT WEMT.
- **All Orientation leaders** will need to submit an electronic copy of their CPR, and first aid or wilderness medical certification by June 1, 2021. If we have a current copy of your certification we will let you know.
- Day hike, canoe, kayak and overnight car camping/ overnight canoe leaders - at least one of the leaders needs a current WFA, WFR, WEMT certification.
- All Overnight backpacking trip leaders are expected to have wilderness medical training including - WFA, WAFA, WFR, WEMT
- **ALL Overnight Backpacking Trip Leaders** leader headed out beyond 911 response are expected to have participated in OLE or have led trips as a paid leader.
- The university will provide one CPR and Basic First Aid training on campus or remotely depending on the impact of the Covid-19 on in person courses where physical distancing is no always possible. More information will be included in leader agreements. You can also find these training courses from your local fire department, the American Heart Association, Cascade Training Center, American Red Cross and a number of other providers.
- All trip leaders need current CPR and a minimum wilderness first aid certification of (3 days preferred) WFA - Wilderness First Aid. First aid, CPR and wilderness medical certifications need to be from a reputable company and the courses need to have a practical, hands-on component (they cannot be entirely online). All leaders will submit their CPR, wilderness medical certifications information and a scanned copy of by **June 1, 2021**

### Additional Qualifications and Experience - for Overnight Trip Leaders for Puget Sound Outdoors (PSO) and Orientation

- If you want to become a trip leader for PSO and Orientation overnight and day trips the following is expected of you. We expect trip leaders to begin to document their involvement in:
  - **Leadership:** Be involved as a leader on campus through ASUPS, PSO, clubs, organizations, or through jobs or internships. **Outdoor Leadership:** Be involved throughout the year in outdoor leadership. To be confident and competent leaders we expect all trip leaders to also be involved in leading trips for PSO. **Active in the Outdoors:** This means being active throughout the year both in your element and exposing yourself to new challenges and being physically fit.

**How to get involved to lead overnight trips:** [OLE Outdoor Leadership Experience](http://www.pugetsound.edu/ole)

- The application for OLE is due by **February 24** by 11:59 pm Pacific Standard Time. OLE Classes will be offered on 5 weeknights in April and will be followed by the Olympic Coast trip. If you have had a job as a trip leader please contact Kevin Buchanan to discuss your skills and your participation in OLE.

Visit [http://www.pugetsound.edu/ole](http://www.pugetsound.edu/ole) for more information.
**Wilderness Medical Courses on Campus:**
The minimum level of first-aid training for all overnight backcountry trip leaders is a Wilderness First-Aid-WFA (24 hour class through WMA, WMI or WMTC), Wilderness Advanced First-Aid, WAFA (36-45 hours) or a Wilderness First Responder, WFR (80 – 100 hours). A reminder that a current CPR certification is required for all PSO and Orientation Leaders. The WFA course will take place May 17-19, 2021 on-campus. The WFR course will be a 2-part hybrid course. Part 1 is online and completed prior to Part 2 which will take place on-campus May 21-25, 2021.

WFA:  [http://www.pugetsound.edu/wfa](http://www.pugetsound.edu/wfa)

WFR:  [http://www.pugetsound.edu/wfr](http://www.pugetsound.edu/wfr)

Diversity Statement:

- **We acknowledge** the richness of commonalities and differences we share as a university community; the intrinsic worth of all who work and study here; that education is enhanced by investigation of and reflection upon multiple perspectives.
- **We aspire** to create respect for and appreciation of all persons as a key characteristic of our campus community; to increase the diversity of all parts of our University community through commitment to diversity in our recruitment and retention efforts; to foster a spirit of openness to active engagement among all members of our campus community.
- **We act** to achieve an environment that welcomes and supports diversity; to ensure full educational opportunity for all who teach and learn here; to prepare effectively citizen-leaders for a pluralistic world.

Puget Sound is committed to an environment that welcomes and supports diversity. We seek diversity of identity, thought, perspective, and background in our students, faculty, and staff. To learn more please visit:  [http://www.pugetsound.edu/about/diversity-at-puget-sound/](http://www.pugetsound.edu/about/diversity-at-puget-sound/)

The University of Puget Sound is an equal opportunity employer.

If you have questions reach out to one of us:

- Cory Ruotola, Orientation Coordinator
- Emma Zilge, Orientation Coordinator
- Justin Canny, Associate Director of New Student Orientation
- Kevin W Buchanan, Assistant Director of Student Involvement
- Maya Gerlach, Orientation Coordinator
- Mimi Molotsky, Orientation Coordinator
- Moe Stephens, Director of Student Involvement
- Sam Kaufman, Orientation Coordinator