How to Setup Campus Printing for iOS Devices

To begin, connect your device to the campus WiFi network: **PS-CampusAccess.**

Open the document you need to print. The example below is from the built-in Mail app. For most iOS applications, the printing feature is accessible through the “Share” menu, as shown below. The App must support airprint or secure print in order to work.

When the printer list populates, select the lower case printer: **puget sound printer** (the virtual print queue used for sending printouts from iOS/Mac devices)

**IMPORTANT** When sending prints to the **puget sound printer** (the virtual printer queue), you **cannot** select the number of copies as the virtual print server queue is defaulted to print double-sided only. **You can however print single-sided when selecting to print directly to a printer such as al-printer** (shown from the list above) as this will allow the single-side printing command to be sent to the printer and not to a controlled server setting.

Once you click “Print”, you will need to **authenticate entering your Puget Sound username and password.** You can now release your printouts using your Logger ID card, or simply release your printout at any one of the three Print Release Stations located in the ICOMMONS, Tech Center, or Thompson 189 lab.