IES Application Guide: Summer, Fall & AY 2019

Puget Sound’s Internal Application Deadline: March 27, 2019

☐ Application Steps:
  o Read all information regarding the application process online: https://www.iesabroad.org/apply/overview
  o Review the specific application requirements for your program: https://www.iesabroad.org/apply/application-requirements
  o Create an IES account and submit the initial online study abroad application
  o After 1-2 business days sign into your MyIESabroad account to submit the rest of the application requirements

☐ Application requirements differ by program. However, they generally consist of:
  o Online Application
  o Home School Authorization
    ▪ This will be completed by the Office of International programs electronically, through the IES Abroad Partner Portal system
  o Official Transcript
    ▪ Request an official transcript from my.pugetsound.edu
    ▪ There will be a $6 transcript fee
    ▪ Please send the official transcript to:
      IES Abroad Enrollment Management
      33 Monroe St., Suite 2300
      Chicago, IL 60603-50445
    ▪ Some programs only require an unofficial transcript
  o Some programs have additional requirements including Academic Statement of Purpose, color copy of passport, foreign language assessment etc.
  o In most cases, if your cumulative GPA is below your program requirement, you need to turn in the following to IES:
    ▪ Professor recommendation letter (mailed directly to IES)
    ▪ Personal academic essay
      • The essay must address GPA, any particular academic challenges faced, and goals for studying abroad in your selected location

☐ INTERNSHIP Approval Form
For Students interested in doing in internship with their program (if that is an option for you) the Internship Approval Form will be available through your MyIESabroad account. This can be completed by Finn Secrist in the Registrar’s Office (Jones 013).
You do not need to turn in any copies of anything to our office. IES will notify us if they don’t receive the appropriate documents from you.

If you have specific questions about the IES application contact our IES representative Stephanie Noss (snoss@IESabroad.org)

**Deposits**
All deposits must be paid directly to the program provider. This amount will be deducted from your Puget Sound bill for the semester.

**Scholarship information:** http://www.iesabroad.org/study-abroad/scholarships
Funds are limited and applications are reviewed on a rolling basis, so the earlier you apply, the better your chances are of receiving aid.

**Aid Application Deadlines**
Summer - April 1
Fall/Academic Year - May 1
Spring/Calendar Year/January Term - November 1

Applications must be received and complete by midnight Central Time of the deadline date.

Remember to complete your Post-Acceptance Materials online and attend the mandatory pre-departure orientation:

- **Fall and Academic Year:** April 9, 5-8pm, Tahoma Room
- **Summer:** April 10, 5-8pm, Tahoma Room