

The Esther Wagner Endowed Faculty Sabbatical Award

Description: The Esther Wagner Endowed Faculty Sabbatical Fund provides funds to support faculty research. These funds may be used to cover travel and other research related costs for faculty on sabbatical. Per the donor's stipulation, preference shall be given to pre-tenure, tenure track faculty members in the humanities.

Eligibility: Applicants should have a strong commitment to teaching and show promise of productive scholarly work. To be eligible for consideration, the applicant must be in a tenure line position and eligible for a sabbatical leave during the following academic year.

Application: To apply, applicants must indicate their interest in a cover memo attached to the sabbatical application and submit a budget explaining the purpose of the funding request. The applicant should also address how the proposed project will strengthen their specific abilities, and should indicate clearly the project's long-term impact on their department and the university.

Please see policy statement and documentation required for university support of travel outside the United States and the documentation required for use of human participants or non-human vertebrate animals.

Deadline: The complete application must be submitted to the associate deans office no later than October 12 the year preceding the academic year in which the applicant plans to use the awarded funds. Award recipients will be announced by December 8.

Reporting: Upon completion of the sabbatical, please submit a written report that outlines in detail what was accomplished during the sabbatical and provide an accounting of expenditures. The report should be submitted to the department chair to provide the chair an opportunity to review the report before forwarding it. The chair shall forward the report to the associate deans office. The report is due to the associate deans office by August 31 of the academic year during which the grant was awarded.

Special Conditions: A faculty member receiving the Esther Wagner Endowed Faculty Sabbatical Award as part of a sabbatical agrees to return to the university for a period of at least one year following the conclusion of the sabbatical, or to repay the university for all funds received as part of the sabbatical. Compensation received from another institution is subject to the same rules under sabbatical leaves.