Eligibility for Treatment
Counseling, Health & Wellness Services

Effective Date: August 15, 2016
Origin Date: October 24, 2002
Revised: June 29, 2016
Reviewed: June 29, 2016

This statement outlines Counseling, Health & Wellness Services (CHWS) policies and practices related to the identification of the population eligible for services in this setting.

SERVICE AVAILABILITY

1. Counseling and primary medical services are available to students throughout the academic year, beginning during new student orientation. Services are generally not available during winter break and spring break, except for acute needs and as staff are available.

2. Medical services staff are not on duty during the summer and medical services are not provided.

3. Psychology staff are on duty during the summer and see clients on an as-available basis.

ELIGIBILITY FOR SERVICES

1. Subject to the provisions below, matriculated students at Puget Sound are eligible to receive psychological and medical services from CHWS during periods of enrollment.

2. Those not eligible for services from CHWS include:
   a. Non-matriculated students – typically these would be students enrolled for continuing education classes through the School of Education.
b. Students not registered or on leave for a semester or an academic year. Eligibility for CHWS services is withdrawn at the time a student withdraws from courses.

c. Puget Sound employees using the tuition-remission benefit.

d. Family members, domestic partners and dependents of students. A listing of medical and mental health practitioners and local medical clinics is available to help students arrange care for their families and dependents.

e. Counseling interns and practicum students serving in CHWS are not eligible to receive counseling services during their appointments in CHWS because of the dual role complications that would entail.

f. It may be determined, based on clinical assessment of the nature of presenting concerns and/or inappropriate behaviors, that a student will not be offered treatment in CHWS. This decision is to be made by the Director of CHWS in consultation with the Associate Director and/or any professional staff involved. Any such decision will be documented in the student’s chart. This decision may be reviewed at the initiation of the student at any time. (See related guideline at “Failure to Keep Appointments.”)

g. Alumni or others auditing courses without charge are not eligible for CHWS services.

**EXCEPTIONS**

Exceptions to the above may be considered on a case-by-case basis, and will generally be made dependent on staff availability after determining that we have already met the demand for services to currently enrolled students. These exceptions are to be cleared with the Director of CHWS and may include:

a. A student on a leave of absence from Puget Sound whose medical or psychological condition, if treated at CHWS, is likely to be ameliorated in order to lead to the student’s successful return to the University.

b. Relationship counseling may be offered to a student and a non-student partner as available clinical time permits.

c. For purposes of meeting Puget Sound mandatory immunization requirements, immunizations will be available to all enrolled students, including those auditing tuition-free.

Rev DM 6.29.16