CIEE Programs Fall 2019 Application Steps
Application Due: March 27, 2019

☐ Application Steps:
  o Read all information regarding the application process: [https://www.ciee.org/study-abroad/](https://www.ciee.org/study-abroad/)
  o Submit Online Application
  o Pay Application Fee
    ▪ Pay directly to CIEE not to Puget Sound
  o Submit a home school nomination
    ▪ List Carmen Eyssautier as your study abroad advisor online
  o Language Evaluation (if required)
    ▪ Must be completed by a foreign language professor
  o Some programs require additional steps: you will get this information once you create an account and select your program
  o Submit official transcript
    ▪ Sign into my.pugetsound.edu to order an official transcript
    ▪ There is a $6 fee
    ▪ Send to CIEE (not to our office)
      • CIEE
        300 Fore Street
        Portland, ME
        04101

☐ Once you have begun your application, be sure to start the CIEE Scholarships and Grants (both merit and need-based options) application within your online portal. Deadline is April 1!

If you have specific questions regarding the CIEE application, please contact: Judith Sachs at jsachs@ciee.org or 207.274.5652

You can expect to hear back about your application status within five to seven days of completing your application.

**Once you are accepted to your program:** All deposits must be paid directly to the program provider. This amount will be deducted from your bill from Puget Sound for the fall semester.

Remember to complete your Post-Acceptance Materials online and attend the mandatory pre-departure orientation:

- **Fall and Academic Year:** April 9, 5-8pm, Tahoma Room
- **Summer:** April 10, 5-8pm, Tahoma Room

Carmen Eyssautier, Study Abroad Coordinator, ceyssautier@pugetsound.edu