Puget Sound attracts students who work hard toward unique goals while engaging the world in diverse ways.

Our students are poised to make solid contributions from their very first part-time jobs, internships, and entry-level roles in a variety of organizations, large and small.

Justin Brush ’17 | Software Engineer at Snapchat

“Career and Employment Services (CES) was helpful with the nontechnical aspects of the interview process. They connected me with an Amazon recruiter who helped me polish my resume and cover letter. For me, CES’ Career fairs were crucial to "breaking the ice." They served as a starting point for seeking employment and landing interviews.”

Read about Justin’s experience working at Snapchat ► blogs.pugetsound.edu/cesblogs
Career Advising & Outreach

Assess | Explore | Act
Career advisors use a 3-step model to guide students as they engage in self-reflection, research career fields, and hone skills needed to compete for internships and jobs.

Appointments & Drop-in Advising
Students who visit our office meet with an advisor twice a year, on average.
Most common topics:
- Resume/cover letter critiques
- Job/internship searches
- Part-time and on-campus jobs

Career Development Courses
For students who want to immerse themselves in career development, we offer semester-long courses. Guided by career advisors, students assess themselves, explore career fields, build skills, and actively move toward a career choice.

Outreach
We proactively engage with students across campus. During 2017/18, our team:
- Partnered with faculty, staff, coaches, and student leaders to present 68 programs.
- Staffed 29 Weekly Tables in the student union building over the noon hour.
- Hosted 28 Pop-up Advising sessions.

Invite advisors to your class or student group ▶ pugetsound.edu/CESprogramrequest
“Talking to someone who works in the field you’re interested in is an invaluable opportunity.”

Events are designed to introduce students to career options through employers and alumni who work in those fields. Career advisors support students as they prepare for these interactions, offer guidance and introductions during events, and coach students on how follow up afterwards.

- At Alumni Sharing Knowledge (ASK) Night, students mingle with alumni to exchange stories, seek advice, and network in a Logger-friendly setting.
- **Career Fairs** provide venues to explore career fields, hone professional behaviors, and meet representatives from organizations who recruit Puget Sound students for internships, training and leadership programs, and entry-level employment.
- **Career Conversations** and information sessions connect students with alumni, recruiters, and local professionals who share their insight into the industry, work environment, and hiring process. Selected events from 2017/18:
  - Teachers, Trainers, Coaches
  - Medical Scribes
  - Conservation & Ecological Diversity
  - Management Training Programs
  - Health & Fitness: Translate your interest into a career

See the list of past and upcoming programs ▶ pugetsound.edu/CESevents
Part-time jobs & internships

On-the-job experience
Early jobs and internships help students identify work that fits with their skills, abilities, and interests; and provide opportunities to:

- Develop contacts and references
- Observe management styles
- Develop a work ethic
- Acquire and practice transferrable skills that future employers will value

On-campus employment
Student staff members perform important roles and provide 25% of non-faculty staffing. Selected on-campus job titles:
- Campus Safety Assistant
- Diversity Center Coordinator
- Clinic/Lab Assistant

Off-campus employment
Employers posted nearly 2,000 part- and full-time positions to Puget Sound’s online job board during the 2017/18 academic year. Selected local employers:
- BNY Mellon Investments
- Children’s Museum of Tacoma
- Making a Difference Foundation

Internships
Over half of students participated in one or more internships during their time at Puget Sound. Selected internship sites:
- Tableau Software
- Alaska Airlines
- Washington State Legislature
Amber Moore ’17
Talent and Development at Columbia Hospitality

“During my time at Puget Sound, internships, informational interviews, and studying abroad were key to my career development. I discovered my field of passion through internships, expanded my professional network through informational interviews, and learned to take advantage of every moment when studying abroad. I encourage all students to make intentional efforts to seek experiences and create connections.

I graduated from Puget Sound with a desire to continue learning and a toolkit of skills to face ambiguity and diverse cultures and perspectives. My classes and co-curricular activities constantly challenged me to form an opinion and to find solutions to any given problem.

Since beginning my career, I’ve seen my liberal arts education transfer to my everyday work when communicating with others, thinking critically, and researching for improvement.”

Amber, along with dozens of other Logger grads, attended Alumni Sharing Knowledge (ASK) Night 2018. See who else was there pugetsound.edu/ASKalumni
Reflective conversations

Compass Puget Sound
During 2017, Career and Employment Services and the Experiential Learning office collaborated to pilot a program of brief, structured reflective conversations between student staff members and their supervisors.

Supervisors attended training in preparation for conversations designed to help students connect the skills and knowledge they gain at work with their classroom experiences, co-curricular activities, and career goals.

Beyond supporting student development, these conversations encourage students to recognize the value of their contributions on campus and increase their level of engagement in their on-campus employment.

Students who’d had 2 or more conversations with their supervisors were compared to students who’d had none. Both groups were asked whether they saw connections between...

- Work and life as a student: 79% vs 9%
- Work and life after college: 76% vs 9%
- Job and academic coursework: 79% vs 45%

Taking just a few minutes each semester to reflect had an incredible impact on a student’s ability to draw connections and build on their experiences at work.
Job shadows & industry tours

Take a Logger to Work!
Whether students meet one-on-one with an alum or join together in a group experience, job shadowing and industry tours provide opportunities to meet potential mentors, sample professional culture, and identify possible career paths.

- Job shadows
  Each student was matched with a host who created a schedule that met the student’s need for general or in-depth exposure to their field. Selected job shadow sites:
  - Advantage Webco Hawaii: Honolulu, HI
  - Aerospace Corp: El Segundo, CA
  - Allen Institute for Brain Science: Seattle
  - Apogee Digital Media: Boulder, CO
  - Bellevue Arts Museum: Bellevue, WA
  - Biological Diversity Center: Oakland, CA
  - Med Ed Digital: Portland, OR
  - Warner Brothers: Burbank, CA
  - WA Secretary of State: Olympia, WA

- Tours
  Students participated in behind-the-scenes tours, learned about available internships and jobs, and met Logger alumni working at these companies:
  - Amazon
  - Boeing
  - Nike
  - PACCAR

Learn more:
pugetsound.edu/TakeaLoggertoWork
On-campus recruiting

Connecting students and employers
Career and Employment Services’ Employer Relations Manager works to attract the organizations and opportunities Puget Sound students most want to see.

Students have the opportunity to develop relationships with employers at career fairs, industry panels, and other events where recruiters supplement our team with insider’s advice on resumes and job search strategies.

Selected employers:
- Amazon
- Hitachi Consulting
- Infoblox
- JET Consulting
- Tableau
- TTC
- KeyBank
- Peace Corps
- Teach for America
- Pacific Northwest National Laboratory

Recruit talented Puget Sound students
pugetsound.edu/HireStudents
Meet the team

Career and Employment Services (CES)
Co-directors provide vision and leadership to the team, ensuring comprehensive support for students' career development journey.

Employer Relations Manager: Sue Dahlin
CES Program Coordinator: Audra Delisle '11
CES Coordinator: Mary Ferreira-Wallace '17
Communications Coordinator: Kris Hay
Director of Career Services: Alana Hentges
Director of Student Employment Services: Mona Lawrence
Assistant Director for Career Advising: Career Readiness Instructor: Jake Nelko
Career Advisor & Internship Coordinator: Career Awareness Instructor: Rebecca Pettitt
Technology Coordinator: Jordan Ross '12
Student Employment Advisor: Elizabeth Wormsbecker '05

To learn more, visit our Meet the Team page at pugetsound.edu/CES

Then, to see what the team is up to, follow us on social media and read CESblogs. Get connected at pugetsound.edu/CES

We’re here for you!
How can you help support students’ career development?

- Employers: Recruit students and recent grads for your part-time, full-time, seasonal, and temporary opportunities: pugetsound.edu/HireStudents
- Alumni: Connect with students about life beyond Puget Sound. Join the Alumni Sharing Knowledge Network on LinkedIn: pugetsound.edu/JoinASK
- Faculty and Staff members: Encourage students to visit Career and Employment Services and to attend career-related events: pugetsound.edu/CESevents
- Parents: Learn about the career development process and resources that support your student: pugetsound.edu/CESforParents

We each play a key role in supporting student success.
Thank you for your partnership!