Academic Standards Committee
Policy Subcommittee
10/7/16
1 p.m., Thomas 366

In attendance: Kurt Walls, Danny McMillian, Sarah Shives, Jo Crane (Chair), Brad Tomhave, David Moore, Alison Tracy Hale

The meeting was called to order at 1 p.m.

   I. Approval of minutes
      a. Minutes approved from meeting 9/23/16

   II. Petitions Report
      a. Tomhave (Registrar) provided the following report from the Petitions Subcommittee, noting that the type and number of petitions was similar to last year at this time, with the majority addressing registration with a scheduling conflict:


During the dates covered by this report, the following actions were taken on petition submitted to the Academic Standards Committee:

<table>
<thead>
<tr>
<th>Petition Type</th>
<th>Approved by Preview Team</th>
<th>Approved by Registrar</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Late-Add Within the Automatic 'W' Period</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Medical Withdrawal</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Completion of Foreign Language by Alternative Courses</td>
<td>1</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td>3</td>
<td>1</td>
<td>4</td>
</tr>
</tbody>
</table>

For the Fall 2016 semester, at total of 27 petitions have been approved, and no petitions have been denied. Of these 27 petitions, 19 involved registration with a schedule conflict.

This year’s petition activity is similar to last year’s activity when 24 petitions were approved by September 30, 2015, including 19 schedule conflict registrations.

   III. New Business
    Crane provided context and background on various topics of possible new business for the committee to orient committee members and to allow for prioritizing of the issues.

      a. Religious Accommodations Policy
      Puget Sound has no formal accommodation policy for religious observances, unlike many of its peer institutions. Crane provided a sample of policies from other institutions and an excerpt from the University Chaplain’s website listing holidays from religious traditions other than Christianity. Crane will contact Dave Wright and interested students to consult with the committee further regarding the need for a formal policy.
b. FEPPS/B.A. Degree
Crane was contacted by Seth Weinberger regarding a proposal to offer a B.A. degree through FEPPS (Freedom Education Program Puget Sound). While the proposal is currently under review by the Curriculum Committee, Weinberger wants to anticipate any concerns the program might raise for the ASC. The committee agreed to review the proposal to identify proactively any points of concern and to invite Weinberger to attend a meeting and speak to members about the proposal.

IV. Old Business
a. Exam Schedule/Accommodations
The committee returned to discussion of questions raised by extended Time on final exams and its effect on students taking multiple and possibly sequential exams because of their time accommodations. Peggy Perno will attend the committee meeting on October 21 to discuss her experience with time conflicts that have arisen for students with extended exam time accommodations, and how her office has dealt with these concerns previously. The committee will look to establish a standard protocol/process for addressing these issues.

b. Running Start Policy
The committee considered whether to address the questions about Running Start credit, particularly in light of a recent student petition, from the perspective of policy or that of communication; that is, does the policy need to be revised or revisited, or does the policy need to be more effectively communicated to incoming/prospective students? Crane provided samples from near-peer and nearby institutions of their Running Start/Transfer Policies for college courses taken during high school. The committee will begin by reviewing the appropriate section of the Bulletin regarding our expectations for high school curriculum, with an eye toward more effectively representing what Puget Sound requires and expects. We will then work with Admissions on conveying those expectations clearly. Members will review the relevant sections of the Bulletin in preparation for the next meeting.

V. Future Meetings
Crane reminded Subcommittee members that the next two meetings (October 21 and November 4) will take place in Collins Library in the Misner Room.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted, Alison Tracy Hale