

UNIVERSITY of PUGET SOUND

Est. 1888

Student Conduct Waiver Process

Students may not represent the University of Puget Sound in any capacity during a term of conduct probation, *including but not limited to competing in athletic events, performing with musical or theatrical groups, serving as a student government senator or officer, or holding a leadership position within a club and/or Greek chapter*, without obtaining proper authorization from the Associate Dean of Students or designee. **The following guidelines apply for Level I Conduct Probation. There is no waiver available for Level II Conduct Probation.**

In order to be considered for a waiver to participate, you need to complete the following:

- Written statement of request:** Send this statement to the hearing officer that heard your case via email. Include which activities you are requesting participation permission for and your rationale for continued participation.
- Contact your advisor (coach, club advisor, etc.):** Explain your current Level I Conduct Probation sanction and request a statement of support.
- Obtain statement of support:** This statement should include acknowledgment of Conduct Probation Level I and support of continued involvement in activity. **(Advisor may choose not to support continued participation.)** Advisor should send statement of support to hearing officer via email.
- Once you have submitted your statement of request, informed your advisor, and your advisor has sent a statement of support to your hearing officer,** the hearing officer will make a decision about whether or not you will be waived for participation.. The hearing officer will contact you via e-mail to inform you of their decision. The strength of your materials will influence the hearing officer's decision to grant a waiver.

If your case was heard by a Peer Board, Integrity Code Board, Honor Court, or Sexual Misconduct Board, please contact our office to learn who your hearing officer contact will be for the waiver process.

For assistance with the waiver process, please contact the Associate Dean of Students office at 253.879.3322 or conduct@pugetsound.edu.

***HEARING OFFICERS:** E-mail all supporting documents (statement of request, statement of support from advisor), as well as your decision to waive or not, to conduct@pugetsound.edu for the student's file. Please inform the student of your decision via e-mail and cc: conduct@pugetsound.edu on the e-mail.