State of Washington
Higher Education Coordinating Board

Student Directive for Disbursement of State Student Aid

Return this form to University of Puget Sound Student Financial Services as soon as possible

Student Name (please print):_____________________________________
Puget Sound ID:____________

You have been awarded student financial aid from the State of Washington. These funds are being delivered to
the university electronically by Electronic Funds Transfer (EFT). Your designation and signature on this form
will allow the funds to either be applied directly into your student account or be given directly to you in the form
of a check. A state grant recipient has the following two choices:

1. **Deposited to your student account.** Choosing to have the funds deposited to your student account permits
the aid to be automatically credited toward expenses you may owe to the school. This option allows faster
processing of any refunds of financial aid proceeds that may be due you.

☐ I choose to have state student aid funds applied directly to my student account. These funds will be
automatically credited toward expenses I owe University of Puget Sound.

2. **Given directly to you by check.** Choosing to have state financial aid funds given directly to you means that
state student aid will not be automatically available to pay for tuition and fees. You will be responsible for
using the funds to pay for educational expenses including any expense you owe to the school.

☐ I wish to have state student aid funds given directly to me (not credited to my student account). I
understand that I am responsible for all outstanding balances on my student account at University of Puget
Sound.

Your choice will stay in effect as long as you are enrolled at this school. However, you may change your
Directive for a future term by informing Student Financial Services in writing.

Student Signature:_______________________________________________ Date:________________________

Make sure you check one of the options above and return this form to:

University of Puget Sound
Student Financial Services
1500 N. Warner St. CMB 1039
Tacoma WA  98416-1039
FAX: 253-879-8508