

**Professional Standards Committee Minutes
October 1, 1997**

Members Present: Breitenbach, Bristow, Butcher, Cooney, Hale, Hanson, Ragan, Sorensen

The meeting was called to order at 9 a.m.

The minutes of the September 17, 1997 meeting were approved as amended.

The committee reviewed and approved a letter to department chairs/school directors and deans asking that department/school faculty evaluation procedures, criteria, and standards for career faculty be reviewed (Faculty Code Chapter III., Section 3.b.).

The committee discussed the memorandum from the Academic Vice President to chairs/directors and deans which outlines the process for administering student course evaluations for faculty undergoing evaluation.

Next, the committee began review and discussion of the document entitled University Evaluation Criteria.

The meeting adjourned at 9:53 a.m.

Respectfully submitted,

James Sorensen